

## REDWOODS COMMUNITY COLLEGE DISTRICT

*College of the Redwoods puts student success first by providing accessible and relevant developmental, career technical, and transfer education. The College partners with the community to contribute to the economic vitality and lifelong learning needs of its service area. The College continually assesses student learning and institutional performance and practice to embrace diversity, to encourage a healthy community environment and to improve upon the programs and services we offer, all to promote student learning. —CR Mission Statement*

### REGULAR MEETING OF THE BOARD OF TRUSTEES

College of the Redwoods, Eureka  
7351 Tompkins Hill Road, Eureka CA, 95501  
Board Room – Room No. SS202

### **Amended - AGENDA Tuesday, February 7, 2017**

#### **Board of Trustees**

*Sally Biggin, President*

*Carol Mathews, Vice President*

*Bruce Emad, Clerk*

*Tom Ross, Tracy Coppini, Richard Dorn, Colleen Mullery, Barbara Rice,*

*Quang-Minh Pham, Student Trustee*

*Dr. Keith Snow-Flamer, Interim President/Superintendent - Secretary to the Board*

\*1:00 p.m. **OPEN SESSION** Call to Order, Eureka Campus Board Room SS202,  
7351 Tompkins Hill Road, Eureka, CA 95501

Flag Salute in honor of those serving our country.

#### **1. COMMENTS/BOARD BUSINESS**

##### **1.1. General Public Comments**

At this time, the board invites comments on any items that do not appear on the agenda and are related to College of the Redwoods. You should comment on a specific agenda item when the board considers that item.

##### **1.2. Member Comments**

Board members may briefly report on college-related events and meetings that they have attended. All comments are informational and not related to current or expected future agenda items.

\*After convening the meeting, all times are approximate.

### **1.3. Board Committee Reports**

The Audit Committee is the only standing committee of the board (*Trustees Mullery, Coppini, and Ross*).

Any member of the current board ad hoc committees may make a brief report.

### **1.4. Board Business**

- ACTION**                      **1.4.1     Discuss and Approve Plan to Communicate the Draft Strategic Vision to all Stakeholders *Page 5***

## **2.     CONSENT CALENDAR ACTION ITEMS**

Any board member may remove an item from the consent calendar and place it under discussion. Items removed will be voted on separately. As part of any agenda item action, a trustee can request that this type of item be included on the next consent calendar.

- ACTION**                      **2.1     Approve Minutes of the Redwoods Community College District Board of Trustees Regular Meeting of December 6, 2016 *Page 7***

- ACTION**                      **2.2     Approve/Ratify Personnel Actions *Page 17***  
Personnel actions are submitted for approval. The Open Position spreadsheet is attached for information only.

- ACTION**                      **2.3     Approve/Ratify Contracts, Agreements, MOUs *Page 23***

- ACTION**                      **2.4     Approve Bond Project Budget *Page 25***

## **3.     ACTION/DISCUSSION ITEMS**

- ACTION**                      **3.1     Monthly Financial Status Report *Page 31***

- ACTION**                      **3.2     Quarterly Financial Status Report *Page 45***

### **3.3     First Reading of Board Policies *Page 51***

- **AP 4103 Work Experience**
- **BP 4240 Academic Renewal**
- **AP 4240 Academic Renewal**
- **AP 7120-4 Recruitment and Hiring of Associate Faculty**
- **AP 7211 Faculty Service Areas, Minimum Qualifications, and Equivalencies**
- **BP 7250 Educational Administrators**

- ACTION**                      **3.4     Six-Month Report of Equivalencies to Minimum Qualifications *Page 69***

- ACTION**            **3.5**    **Approve Academic Calendar** *Page 71*
- ACTION**            **3.6**    **Nominate Prudence Ratliff to Serve on the Humboldt County Workforce Development Board** *Page 75*
- ACTION**            **3.7**    **Approve Action Plan for Homeless Students** *Page 77*
- 3.8**    **Kathy Smith Leadership Award** *Page 79*

**4. INFORMATIONAL REPORTS**

- 4.1**    **Student Success Data: Student Demographics at the Del Norte Campus** *Page 83*
- 4.2**    **Organizational Reports**
  - 4.2.1**    **Academic Senate Report**
  - 4.2.2**    **CRFO Report**
  - 4.2.3**    **Classified Report**
  - 4.2.4**    **Management Council Report**
  - 4.2.5**    **ASCR Report**
- 4.3**    **Administrative Reports**
  - 4.3.1**    **Interim President/Superintendent Report** *Page 85*
  - 4.3.2**    **Vice President of Administrative Services Report** *Page 87*
  - 4.3.3**    **Interim Vice-President of Instruction and Student Development Report** *Page 91*

**5. FUTURE AGENDA ITEMS, REPORTS, REQUESTS FOR INFORMATION**

A trustee may request the President of the Board and/or the President/Superintendent to place an item on a future agenda, may ask for a staff report, for information, or a regular staff report. The President of the Board and/or the President/Superintendent may ask for board consensus on the priority of the items requested. A trustee may move to require an item be placed on a certain agenda. Regular reports added to the agenda require board action.

- ACTION**            **5.1**    **Approve a Trustee Request to Place an Item on a Future Agenda or Direct Staff to Give a Regular Report**

## **DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**

The Board of Trustees of the Redwoods Community College District will meet in closed session to consider the items listed under agenda item number 7, “Closed Session.”

### **6. PUBLIC COMMENT REGARDING THE CLOSED-SESSION ITEMS**

### **7. CLOSED SESSION**

With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957:

**7.1** Tenure Report and Recommendation

**7.2** Public Employee Discipline/Dismissal/Release

**7.2.1** Release of Public Employee

**7.3** Public Employee Performance Evaluation/Goals

**7.3.1** Interim President/Superintendent

**7.4** Public Employment

**7.4.1** Interim President/Superintendent

With respect to every item of business to be discussed in closed session, pursuant to Government Code Section 54957.6:

**7.5** Conference with Labor Negotiator – Lee Lindsey  
Employee Organization: CSEA

**7.6** Conference with Labor Negotiator – Erin Wall  
Employee Organization: CRFO

### **8. RECONVENE TO OPEN SESSION**

### **9. REPORT FROM CLOSED SESSION**

### **10. ADJOURNMENT**

NEXT REGULAR MEETING  
March 7, 2017 1:00 p.m.  
Eureka Campus Board Room  
7351 Tompkins Hill Road, Eureka, 95501

#### **Public Notice—Nondiscrimination:**

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