

Goal: Student Success, Access & Equity

Objectives

- 1) Provide accessible, affordable, high-quality education.
- 2) Effectively use all learning modalities to provide students the knowledge and skills they need to succeed.
- 3) Deliver strong individual support for students.
- 4) Promote and encourage a learning community among students, faculty, and staff.
- 5) Strive to eliminate achievement gaps across student groups.

Annual Planning Actions

Annual Plan Item #	Ed Master Plan. Goal. Objective. Action	Vision for Success Goal	Actions to be taken	Responsible Persons	Semester	Evaluation Prompt
1	3, 5	Completions	Increase persistence and completion rates of DSPS students through intensive counseling and advising and increased contact in Educational Assistance Classes	Director of DSPS	Spring 2022	How do DSPS persistence and completion rates compare to 5-year trend?
2	1, 2, 3		Provide a maintenance and service contract for microscopes.	Dean of Math & Sciences	Fall 2021	Describe the plan put into place?
3	1,3,4,5		Create budget item for diversity, equity, and inclusion initiatives.	President	Fall 2021	Have resources been allocated toward supporting diversity, equity, and inclusion initiatives.
4	3,5		Create budget item for resources used toward enhancing the health and well-being, safety, and security across the District.	President	Fall 2021	Have resources been allocated toward enhancing the health and well-being, safety, and security across the District.
5	2, 3, 5		Improve appointment scheduling for counseling and advising, possibly replacing SARS.	VPSS	Spring 2022	What criteria was used to evaluate the effectiveness of this improvement?

Annual Plan 2021-2022

Goal: Engage All Students

Objectives

- 6) Engage in excellent communication, coordination, and collaboration across campuses
- 7) Engage and empower students, particularly those from under-represented communities

Annual Planning Actions

Annual Plan Item #	Ed Master Plan. Goal. Objective. Action	Vision for Success Goals	Actions to be taken	Responsible Persons	Semester	Evaluation Prompt
6	6,7	Equity	Increase knowledge and awareness of DSPS services through coordinated campaign on campus.	Director of DSPS	Spring 2022	What and how many events were conducted?
7	6,7	Completions Transfers Unit Accumulation	Develop first-year sequences for Guided Pathways. Provide materials for student advising.	VPI Guided Pathways	Spring 2022	How many programs have been mapped? Where are materials made available?
8	7	Unit Accumulation	Evaluate degree and certificate requirements to find ways to reduce average unit accumulation to 72.	VPI Guided Pathways	Spring 2022	Which programs have been evaluated?
9	7	Completions Transfers	Increase outreach to students near completion or who have left. Increase targeted outreach to current students through calling campaigns.	VPSS Counseling & Advising Instructional Deans	Fall 2021 & Spring 2022	How many students were contacted?
10	6, 7		Implement eForms in Financial Aid and Admissions	Dean of Student Services	Fall 2021	How many forms have been added? What hurdles did you face? <i>(Since this would help students fill out forms online rather than coming to campus, might it qualify for COVID funds?)</i>
11	7		Create a virtual Light Center that mirrors the physical one, combining the Del Norte and Eureka centers into	VPSS/ Director of DSPS	Spring 2022	What was done? How has this improved effectiveness?

one, the level of staff to student ratio will increase and the breadth of services provided will be expanded.

Goal: Community Partnerships & Workforce Training
Objectives

- 8) Effectively respond to regional workforce needs through workforce training
- 9) Effectively partner with community stakeholders to respond to the needs of the community
- 10) Serve as a hub of cultural, social, and economic activities
- 11) Establish partnerships that enhance success by supporting the safety, health, and wellness of our students

Annual Planning Actions

Annual Plan Item #	Plan. Goal. Objective. Action	Vision for Success Goals	Actions to be taken	Responsible Persons	Semester	Evaluation Prompt
12	8	Completions	Increase program relevance by providing students excellent learning opportunities in an industrial setting including upgrading equipment.	VPI	Spring 2022	What improvements have been made?

Goal: Institutional Effectiveness & Planning
Objectives

- 12) Employ state-of-the-art technology, equipment, and facilities throughout the district to support learning and institutional performance
- 13) Employ clear and transparent processes for core operations and decision making

Annual Plan 2021-2022

Annual Planning Actions						
Annual Plan Item #	Plan. Goal. Objective. Action	Vision for Success Goals	Actions to be taken	Responsible Persons	Semester	Evaluation Prompt
13	12		Identify strategies to fund the budget for capital repairs and maintenance.	VPA	Fall 2021	Does the budget include funding for capital repairs and maintenance?
14	12		Revise Facilities Master Plan to align with revised Education Master Plan	VPA	Spring 2022	Has a plan been presented?
15	13		Update the Program Review Template	VPI/VPSS	Fall 2021	How do the modifications emphasize the relationship of each action plan to assessment? How do the modifications tie plan rankings and resource requests to assessment? What changes were made to accommodate Student Services and Admin Services assessment?
16	13		Update Assessment Documentation	Director of Institutional Effectiveness	Spring 2022	Has an SLO Assessment Planning Process calendar been implemented? Has the relevant documentation been prepared for the Institutional Self-Study?
17	13		Complete Canvas integration with eLumen	Director of Institutional Effectiveness	Spring 2022	Have faculty been trained on how to do this?
18	12, 13		Investigate use of eLumen for Program Review, strategic initiatives, and both long term and short term planning.	Director of Institutional Effectiveness	Fall 2021	
19	13		Revise Education Master Plan	President	Fall 2021	Has the new plan been published and distributed?

Annual Plan 2021-2022

20	12, 13		Collaborate with Business Office and IT to develop a budget for an on-going replacement cycle of student computers in the Library	VPA	Fall 2021	How many computers will the annual budget allotment fund?
21	12		Coordinate with IT to enhance technology infrastructure for instruction and student services. Expand use of white boards.	VPI/VPA	Fall 2021	What technology has been implemented as a result of this action plan?
22	12, 13		Implement Ellucian Self Service- Time Entry System.	VPHR	Fall 2021	How has this implementation improved efficiency?
23	13		Begin increasing the fund reserve to 17% over time, and to 11% the first year.	VPA	Spring 2022	What does the fund reserve currently stand at?
24	12		Migrate available WebAdvisor components to Self-Service	Director of Institutional Effectiveness	Spring 2022	Which components have been migrated? Have they been removed from WebAdvisor?