Annual Planning Actions Progress | 2020-2021

❖ **Overview**   The College of the Redwoods Education Master Plan contain goals that drive the institution. Each year, an annual plan is created with action items that are driven by these goals. This report begins with a progress update on each action in the 2020-2021 plan, each prefaced by an overview of related institutional data indicators.

Goal: Student Success, Access & Equity
Objectives
1) Provide accessible, affordable, high-quality education.
2) Effectively use all learning modalities to provide students the knowledge and skills they need to succeed.
3) Deliver strong individual support for students.
4) Promote and encourage a learning community among students, faculty, and staff.
5) Strive to eliminate achievement gaps across student groups.

Annual Planning Actions	Progress Update	Status (mark one)
Guided Pathways VPISS Develop first-year sequences for Guided Pathways. Provide materials for student advising.	Please provide an update below. Can you discuss results of the evaluation plan, or an altered evaluation plan: *How many programs have been mapped? Where are materials made available?* Several sessions took place in 2019-20 during which faculty and staff obtained data to inform the eventual meta majors. Students were going to participate in similar sessions prior to the COVID emergency. The data still needs to be modeled for resulting meta majors and then tested out with students. Faculty in each division, working with the guided pathways liaisons, developed first-year course sequences for their programs. These sequences went to the curriculum specialist for inclusion in the catalog. Additional resources for advisors still need to be developed.	_x_ In progress, __Completed __Change in direction
Guided Pathways VPISS Evaluate degree and certificate requirements to find ways to reduce average unit accumulation to 72.	Please provide an update below. Can you discuss results of the evaluation plan, or an altered evaluation plan: *Which programs have been evaluated?* Multiple programs have been evaluated through the 4021 process. The Academic Standards and Policies Committee discussed in November bringing to the Academic Senate a way of moving all programs through the 4021 process in a way that is supported by the senate in support of 10+1 and shared governance. This would allow for an evaluation of all programs within the college's established process.	_x_ In progress, __Completed __Change in direction
Counseling & Advising	Please provide an update below. Can you discuss results of the evaluation plan, or	_x_ In progress,

-

Instructional Deans Increase outreach to students near completion or who have left.	an altered evaluation plan: *How many students were contacted?* EOPS, and other special programs have been able to call students who are nearing completion or who are not on track with their needed services. In addition, the CTE Outcome survey gathers information from all students who have earned at least a concentrated number of units in a CTE program who have left without graduating. That information has been used in the program revitalization process. Finally, the retention alert process is being enhanced with a goal of systematically reaching out to all students in this situation.	*__Completed* *__Change in direction*
President Implement a 3-5 year plan to address student homelessness and food insecurity	Please provide an update below. Can you discuss results of the evaluation plan, or an altered evaluation plan: *What was implemented?* The plan was implemented. The funding from the CR Student Homeless Grant and the Chancellor's Office $1.5 million over three years allowed CR to accelerate the implementation of the 5 year GROVE plan.	*__In progress,* *_x_Completed* *__Change in direction*
VPISS **Distance Education** Increase number of courses approved for Distance Education to over 50%	Please provide an update below. Can you discuss results of the evaluation plan, or an altered evaluation plan: *What percentage of our courses are available online?* Due to COVID, almost all classes have been approved to be offered online and/or correspondence, and the courses have been offered online or via correspondence education modalities.	*__In progress,* *_x_Completed* *__Change in direction*
VPISS **Distanced Education** Certify all faculty for Distance Education teaching.	Please provide an update below. Can you discuss results of the evaluation plan, or an altered evaluation plan: *What percentage of our faculty have been certified?* Due to COVID, 100% of CR faculty have been certified to teach online and/or in the correspondence modality.	*__In progress,* *_x_Completed* *__Change in direction*

Goal: Engage All Students		
Objectives		
6) Engage in excellent communication, coordination, and collaboration across campuses		
7) Engage and empower students, particularly those from under-represented communities		
Annual Planning Actions		
Annual Action Plan	Progress Update	Status (mark one)
IT VPISS Expand course offerings offered via telepresence or alternate means from Eureka to alternate locations.	Please provide an update below. Can you discuss results of the evaluation plan, or an altered evaluation plan: *How many sections are being offered? What disciplines are being offered?* Beginning in Fall 2020, 40 workstations for CIS, 24 for CADD, 20 for FNR, 10 for ART, and 15 for Digital Media were set up with Virtual Desktop Infrastructure (VDI) which allows students to remotely log in to an on-campus lab from anywhere. The current telepresence system is reaching end-of-life. Crucial updates are not occurring, and glitches and failures are happening regularly at Del Norte and KT that are impacting instruction. This has become clearer as we moved to mostly online education. We need to either identify a more cost-effective solution, or transition to online in place of telepresence.	__*In progress,* __*Completed* _x_*Change in direction*
Distance Education Join CVC-OEI consortium and participate in both offering and accepting CVC-OEI Exchange courses.	Please provide an update below. Can you discuss results of the evaluation plan, or an altered evaluation plan: *How many courses does the college have in the exchange?* CR has submitted the application to the CVC-OEI, and CR's IT department is working with the Chancellor's Office on a technical self-evaluation prior to being admitted to the consortium.	_x_*In progress,* __*Completed* __*Change in direction*
Distance Education Promote the use of universal design principles and ensure that online and web-enhanced courses are fully compliant with applicable accessibility regulations.	Please provide an update below. Can you discuss results of the evaluation plan, or an altered evaluation plan: *What are the results of the latest accessibility audit? What changes need to be made?* With Keep Teaching, the DE Coordinator and Instructional Designer are helping the faculty implement best practices in DE education, such as universal design.	_x_*In progress,* __*Completed* __*Change in direction*
Distance Education Schedule DE courses in a way that allows completion of degree and certificate requirements efficiently.	Please provide an update below. Can you discuss results of the evaluation plan, or an altered evaluation plan: *What is the percentage increase in number of online course offerings and online enrollment? How has this affected overall degree and certificate completion?* Courses in DE/Online/Correspondence are being scheduled just as they were for in-person instruction to allow for degree completion.	__*In progress,* _x_*Completed* __*Change in direction*

COLLEGE OF THE REDWOODS | 2020-2021

-

VPISS Investigate and improve Transfer Center effectiveness.	Please provide an update below. Can you discuss results of the evaluation plan, or an altered evaluation plan: *How many students has our Transfer Center assisted? Did this increase our transfer numbers?* The transfer center was investigated and in relation to other colleges. Based on what we learned, a Career Center has been formed in the LRC. Assistance with careers was the more prominent need over transfer assistance, which was evaluated to be a success. CR has an HSU advisor to help students transition, and a transfer-specialized counselor.	*__In progress,* *_x_Completed* *__Change in direction*

-

Goal: Community Partnerships & Workforce Training
Objectives

8) Effectively respond to regional workforce needs through workforce training
9) Effectively partner with community stakeholders to respond to the needs of the community
10) Serve as a hub of cultural, social, and economic activities
11) Establish partnerships that enhance success by supporting the safety, health, and wellness of our students

Annual Planning Actions

Annual Action Plan	Progress Update	Status (mark one)
VPISS CE Dean Investigate re-establishing a career center.	Please provide an update below. Can you discuss results of the evaluation plan, or an altered evaluation plan: *What are the results of the inquiry?* The physical center has been created during shelter-in-place and it will be in the LRC when students return, and virtual services such as non-credit career exploration courses and online career assessments will be available in the meantime.	__ *In progress,* _x_ *Completed* __ *Change in direction*

Goal: Institutional Effectiveness & Planning		
Objectives		
12) Employ state-of-the-art technology, equipment, and facilities throughout the district to support learning and institutional performance		
13) Employ clear and transparent processes for core operations and decision making		
Annual Planning Actions		
Annual Action Plan	Progress Update	Status (mark one)
IT Identify strategies for equipment replacement.	Please provide an update below. Can you discuss results of the evaluation plan, or an altered evaluation plan: *Has a plan been presented?* IT has compiled a list of network infrastructure components including estimated replacement costs and end-of-life dates.	__*In progress,* __*Completed* _x_*Change in direction*
FPC Identify strategies to fund the budget for capital repairs and maintenance.	Please provide an update below. Can you discuss results of the evaluation plan, or an altered evaluation plan: *List the strategies identified.*	__*In progress,* __*Completed* __*Change in direction*
Assessment Committee Pilot Assessment in eLumen product.	Please provide an update below. Can you discuss results of the evaluation plan, or an altered evaluation plan: *How many assessments have been created? How many instructors reported?* Pilot was under way in spring 2020, but it was postponed until fall 2020 when the college transitioned to remote instruction. The pilot started again and is on track to complete this fall. 2/16/2021: 23 instructors participated in the fall eLumen assessment pilot, creating 103 assessments in all. In spring of 2021, all instructional assessment is being reported using the eLumen platform.	__*In progress,* _x_*Completed* __*Change in direction*
IEC BAC Align the budget with the annual and Ed Master Plan.	Please provide an update below. Can you discuss results of the evaluation plan, or an altered evaluation plan: *Has the budget plan been published?* In May of 2020 the BAC provided budget priority recommendations that were formulated by reviewing the annual plan, Ed Master Plan, 4020/4021 outcomes, and the program review executive summary for common themes or relevancy to budget planning. The intended use of the recommendations is to help inform the budget assumptions and allocation of resources. Unfortunately, operating in a remote modality due to COVID-19 took the forefront as the budget was being developed, so BAC's recommendations didn't directly inform the budget for the 2020-21 budget cycle.	__*In progress,* _x_*Completed* __*Change in direction*
Assessment Committee Transition admin and student services assessment into Program Review.	Please provide an update below. Can you discuss results of the evaluation plan, or an altered evaluation plan: *Describe the process by which assessments are done in Program Review.* This was completed in fall 2020 when the SS and admin program review assessments were completed solely in program review	__*In progress,* _x_*Completed* __*Change in direction*

COLLEGE OF THE REDWOODS | 2020-2021

-