

Subject: Re: HSU Transfer Specialist; Kailyn Doyle

Date: Friday, January 11, 2019 at 12:28:06 Pacific Standard Time

From: Potamianos, George

To: Kailyn M Doyle, Bazard, David

Thanks!!

I will send this out to all of the faculty in my area at the start of the semester.

George Potamianos, PhD
Dean, Arts and Humanities
College of the Redwoods
Eureka, CA 95501

From: Kailyn M Doyle <Kailyn.Doyle@humboldt.edu>

Date: Friday, January 11, 2019 at 12:23 PM

To: "Potamianos, George" <George-Potamianos@Redwoods.edu>, "Bazard, David" <Dave-Bazard@Redwoods.edu>

Subject: HSU Transfer Specialist; Kailyn Doyle

Hi Dave and George,

Below is the blurb about my role that you requested I send near the start of the new semester.

Meet with the CR to HSU Transfer Specialist:

In a new partnership with Humboldt State University, there is a full-time HSU admissions CR Transfer Specialist available to CR students at the Eureka campus. Kailyn Doyle can meet with CR students targeting HSU to discuss HSU undergraduate admissions and programs.

If students have quick questions, they do not need to schedule a meeting, and are welcome to reach out to get their answers. If students need more individual or designed attention, or have many questions that hinge on specific information relevant to their circumstances, they should schedule a meeting and be clear about what they are seeking (rather than "interested in HSU transfer").

Students can schedule appointments by stopping by the Counseling & Advising check-in at SS102 or by calling 707-476-4150. Phone appointments are available for Distance Education students and students attending Del Norte and Klamath Trinity campuses. Kailyn can also be contacted at 707-476-4196 or Kailyn.doyle@humboldt.edu.

Students meeting with the HSU Transfer Specialist are required to bring unofficial transcripts from all institutions attended, including transcripts from College of the Redwoods to best assist students. As an employee of HSU, and not CR, there is no access to CR student records. The Transfer Specialist does not take place of the Counseling & Advising staff and will not discuss CR processes, such as SEPs, pre-requisite clearances, AA/ADT degree progress and requirements, etc.

Other tasks Kailyn will participate in is connecting appropriate resources around articulation, identify ways to make the transfer process more seamless, featured events and workshops partnering academic departments, develop programs that bridge the student experience between CR and HSU, and data analysis. Collaboration with faculty and staff at both institutions is a key part of the position in these areas.

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Best regards,

Kailyn Doyle

Kailyn M. Doyle, M.S.Ed.

CR to HSU Transfer Specialist, Office of Admissions

707-476-4196 (office) | Kailyn.Doyle@humboldt.edu

707-826-6270 (dept.) | hsuinfo@humboldt.edu

Pronouns: she|her|hers



"I pledge, as an HSU community member, to discover the social and environmental consequences of my choices and I will engage in positive change on our campus and in our community."