

MEMBERS PRESENT: Colleen Mullery, Danny Kelley, Richard Dorn, Bruce Emad, Carol Mathews, Sally Biggin, Tracy Coppini

ALSO PRESENT: Keith Flamer, Julia Morrison, Angelina Hill, Marty Coelho

President Mullery called the meeting to order at 1:07 p.m.

President Mullery led the flag salute in honor of those who are serving our country.

1. COMMENTS/BOARD BUSINESS

Procedural: 1.1 General Public Comments

President Mullery called for public comments. Shannon Walkley made comments in relation to agenda item 3.4. Stuart Altschuler made comments regarding the appointment of Mr. Tracy Coppini to the vacant Area 1 seat on the Board of Trustees. Jennifer Knight, and Adrian Dobson, also provided comments in relation to agenda item 3.4. Tami Engman also requested to make public comment on agenda item 3.4, but asked to wait until the board considered that item.

Discussion, Information: 1.2 Member Comments

Trustee Kelley asked the board for their support in renewing his participation on the ACCT Government Relations committee.

Trustee Biggin stated that she enjoyed the meet the artist event held on October 21st and Cynthia Hooper and Linda McDonald had done an excellent job displaying their paintings in a virtual gallery. Trustee Biggin also enjoyed the October 30th Day of the Dead celebration and the Native American Day hosted by the Multicultural Center. She reminded trustees of a "Trustee Town Hall" to be held on Thursday evening.

Trustee Mathews reported meeting with the Executive Director fo the Foundation and other community members on the Del Norte campus on October 13th. Trustee Mathews enjoyed and appreciated the first three training sessions on Implicit Bias and Race Issues.

President Mullery thanked voters for re-electing her to represent Area 6 of the board, and congratulated Trustee Biggin on her re-election to the CCCT Board, adding that Trustee Biggin has served on the CCCT Board since 2013.

Procedural: 1.3 Board Committee Reports

Trustee Mathews reported the Audit Committee met prior to the regular meeting. The committee will bring a recommendation to the full board at the December regular meeting to approve Resolution 772 Authorizing a TRAN.

Action: 1.4 Establish Board Meeting Dates, Times, Locations for 2021

Recommended Action: The President/Superintendent recommends that the Board of Trustees set the meeting dates, times and locations for January 2021 through December 2021.

A motion was made and seconded (Mathews/Biggin) to approve agenda item 1.4 Establish Board Meeting Dates, Times, Locations for 2021. Trustee Dorn questioned the expense of travel to the K/T campus. Trustee Biggin stated that it was a compliment to the community to hold the board meeting on the K/T campus. Trustee Coppini mentioned weather conditions in November.

The motion was carried with 6 in favor and 1 opposed (Dorn) via roll call vote.

Action: 1.5 Establish Annual Board Meeting Calendar

Recommended Action: The President/Superintendent recommends that the Board of Trustees establish the 2021 meeting agenda calendar.

Information: 1.6 Presentation of the Slate of Board Officers for 2021-22

President Mullery presented the slate of board officers for 2021-22 selected by the ad hoc committee. The committee members included President Mullery, Trustee Emad and Trustee Biggin. Officers slated were Trustee Kelley, President, Trustee Mathews, Vice President and Trustee Dorn, Clerk.

Action: 1.7 Resolution 770 In Support for an Inclusive Environment for All and Against Racism

It was moved and seconded (Biggin/Coppini) and carried unanimously via roll call vote to approve Resolution 770 In Support for an Inclusive Environment for All and Against Racism.

Action: 1.8 Resolution 773 Honoring Bruce Emad

It was moved and seconded (Coppini/Dorn) to approve Resolution 773 Honoring Bruce Emad. Each trustee, in turn, expressed thanks for Trustee Emad's expert leadership, character, dedication, community spirit and contributions to the district. Trustee Bruce Emad has served the district since August 1994, holding various positions on the Board of Trustees, the Foundation and the Audit Committee.

Discussion: 1.9 Review Board Goals

The Board reviewed the two-year goals. Trustee Mathews stated that she was pleased with the board's focus.

2. CONSENT CALENDAR ACTION ITEMS**Action (Consent), Minutes: 2.1 Minutes of the October 06, 2020 Regular Meeting****Action (Consent): 2.2 Approve/Ratify Personnel Actions**

Recommended Action: The President/Superintendent recommends approval of the personnel items as presented.

Action (Consent): 2.3 Approve/Ratify Contracts, Agreements, MOUs

Recommended Action: The President/Superintendent recommends approval/ratification of the below contracts, agreements, and MOUs.

Action (Consent): 2.4 Approve Bond Project Status

Recommended Action: The President/Superintendent recommends approving the Bond Project status report.

Action (Consent): 2.5 Approve Curriculum Changes

Recommended Action: The President/Superintendent recommends approval of the attached curriculum changes.

Action (Consent): 2.6 Acceptance of Donations

Recommended Action: The President/Superintendent recommends the Board accept the donations/gifts listed in the attached, pursuant to Board Policy 3820, Gifts and Education Code 1834.

A motion was made and seconded (Emad/Coppini) and carried unanimously via roll call vote to approve all consent calendar items as presented.

3. ACTION/DISCUSSION ITEMS**Action: 3.1 Monthly Financial Status Report**

Recommended Action: The President/Superintendent recommends that the Board of Trustees approve the monthly Financial Status Report for year-to-date activity through September 30, 2020 for the 2020-21 fiscal year.

A motion was made and seconded (Biggin/Mathews) and carried unanimously via roll call vote to approve the monthly financial status report.

Action: 3.2 Quarterly Financial Status Report

Recommended Action: The President/Superintendent recommends approval of the Quarterly Financial Status Report, CCFs-311Q, for the quarter ended September 30, 2020.

Board was moved and seconded (Mathews/Coppini) and carried unanimously via roll call vote to approve the quarterly financial status report for the quarter ended September 30, 2020. <https://go.boarddocs.com/en/schwcsls/Boardnsf/Public>

Action: 3.3 Student Fee Policy - Review and Set Fees
Recommended Action: The President/Superintendent recommends approval of the proposed 2021-22 fees noted in this report.

Vice President Morrison addressed the student fee policy, adding that the policy may be amended in spring.
A motion was made and seconded (Mathews/Biggin) and carried unanimously via roll call vote to approve the student fee policy.

Action: 3.4 Consideration of eliminations and/or reductions in classified positions due to a bona fide lack of work and/or lack of funds.

President Mullery called on Tami Engman, who provided public comment regarding agenda item 3.4.
A motion was made and seconded (Mathews/Coppini) to approve Resolution 774 Actions to Classified Employee Layoffs. Trustee Kelley and President Mullery discussed the difficulty of making this kind of decision. Trustee Dorn stated that Ms. Engman's words hit home with him.
The motion was carried via roll call vote with 6 in favor and 1 opposed (Dorn).

4. INFORMATIONAL REPORTS

Information: 4.1 Multicultural Center Activities Fall 2020 - MCC Director Alia Dunphy

Director Alia Dunphy addressed the board and thanked them for supporting the multicultural center activities. Joining Ms. Dunphy were two students—Liberty Kujawa-Seda and Tyric Washington. Information regarding recent and upcoming activities, professional development efforts, outreach efforts and mentorship programs were discussed.

Information: 4.2 First Read of Administrative Policies

President Flamer explained amendments to the administrative policies due to compliance for distance education and correspondence education. Trustee Mathews expressed thanks for correspondence education at Pelican Bay.

Information: 4.3 Institutional Effectiveness Report - Director Paul Chown

Director Paul Chown provided important highlights of the Institutional Effectiveness Report. Paul thanked and commended the Budget Advisory Committee stating that their first year of meetings included collaboration and transparency. Director Chown discussed the COVID 19 situation and credited the administration for their handling of the events and the formation of the Emergency Operations Committee.

5. ORGANIZATIONAL REPORTS

Information: 5.1 ACADEMIC SENATE - President Gary Sokolow

President Gary Sokolow reported on work being performed by the Academic Senate. The Senate is considering class caps for distance education to maintain the quality of instruction. President Sokolow confirmed for Trustee Biggin that Erin Wall attended the Academic Senate Fall Plenary Session last weekend.

Information: 5.2 CRFO - President Michelle Haggerty

President Haggerty thanked the Board for agendaizing CRFO. It has been easier to attend state wide meetings due to the virtual format.

Information: 5.3 CLASSIFIED - President Tami Engman

3 of 4 President Tami Engman had nothing to add to her written report.

6. ADMINISTRATIVE REPORTS**Reports: 6.1 President/Superintendent's Report - Dr. Keith Flamer**

President Flamer added to his written report, that a free flu shot clinic for students, faculty and staff will be held on Friday, November 20th. Lastly, he wished his fellow Marines a very happy birthday.

Reports: 6.2 Vice President of Instruction and Student Services - Dr. Angelina Hill

Vice President Hill discussed a pronounced uptick in degree completion from the Institutional Effectiveness Report. Dr. Hill stated that the classified staff is highly essential and valuable. She stated that she has a very collegial and strong day-to-day relationship with them and appreciates their dedication. Faculty will be thankful for the Board passing the Environment Science Associate Degree for Transfer today. Lastly, the regional American Indian Education Summit will be held virtually on November 17th.

Reports: 6.3 Vice President of Administrative Services - Ms. Julia Morrison

Vice President Morrison reported on the nontypical final audit visit held last week in a virtual format. An on time audit is expected.

Reports: 6.4 Executive Director of College Advancement and the Foundation - Mr. Marty Coelho

Executive Director Marty Coelho recognized Shannon Sullivan for her work on an exhibit of C.R. Alumni art work at the Morris Graves Museum of Art from November 14th through January 3rd, 2021. The C.R. Foundation is a sponsor of the exhibit. Mr. Coelho confirmed for President Mullery that the filmmakers have paid rental and equipment fees. Trustee Biggin stated that she has enjoyed the mask wearing advertisements.

7. FUTURE AGENDA ITEMS, REPORTS, REQUESTS FOR INFORMATION**Discussion: 7.1 Approve a Trustee Request to Place an Item on a Future Agenda or Direct Staff to Give a Regular Report**

Trustee Dorn requested an update on the buildings and infrastructure construction projects including the solar system.

8. DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**9. PUBLIC COMMENT REGARDING THE CLOSED SESSION****10. CLOSED SESSION****11. RECONVENE TO OPEN SESSION****12. ADJOURNMENT**

There being no further business, the meeting was adjourned at 3:08 p.m.