REDWOODS COMMUNITY COLLEGE DISTRICT
REGULAR MEETING OF THE ACADEMIC SENATE
College of the Redwoods
- **Eureka: 7351 Tompkins Hill Road– Board Room – SS 202**
- **Crescent City: 883 W Washington Blvd, Rooms E-2 and E-3**

October 19, 2018 – 1:00 pm
AGENDA

1. **Call to Order**

2. **Introductions and Public Comments:** Members of the audience are invited to make comments regarding any subject appropriate to the Academic Senate

3. **Approve October 5, 2018 Academic Senate Minutes** (Attachment)

4. **Action Items:**
   4.1 **Approve October 12, 2018 Curriculum Committee Recommendations:** Sean Thomas (Attachment)

5. **Discussion**
   5.1 **Dual Enrollment Review Process:** Peter Blakemore and Angelina Hill (Attachment)
   5.2 **ASPC Presentation of Credit Hour Draft**: Karen Reiss (Attachment)

6. **Reports**
   6.1 **Campus Bookstore Taskforce:** Angelina Hill
   6.2 **College Update:** Angelina Hill
   6.3 **Associated Students of College of the Redwoods (ASCR) Update:** Joshua Mata ASCR Representative

7. **Future Agenda Items:** Senators are encouraged to request to place an item on a future agenda

8. **Announcements and Open Forum**
   8.1 Academic Senate Website http://internal.redwoods.edu/Senate/
   8.2 District Meeting Calendar/Website - http://internal.redwoods.edu/
9. **Adjourn**

Next Meeting: November 5, 2018

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October 5, 2018 – 1:00 pm
MINUTES

Members Present: Peter Blakemore, Gary Sokolow, Stuart Altschuler, Kristy Carlsen, Mike Dennis, Chris Gaines, Levi Gill, Will Meriwether, Ruth Moon, Todd Olsen, Mike Richards, Wendy Riggs, Lisa Sayles, Shannon Mondor, Angelina Hill, Shemya Vaughn, Erin Wall, Joshua Mata (ASCR), and Jessica Frint (support)

Members Absent: Hillary Reed

Others present: Sean Thomas, and Cathy Cox

1. **Call to Order:** Peter Blakemore called the meeting to order at 1:02 pm.

2. **Introductions and Public Comments:** There were no public comments.

3. **Approve September 21, 2018 Academic Senate Minutes:** On a motion by Mike Richards, seconded by Stuart Altschuler, the minutes of September 21, 2018 were unanimously approved as submitted.

4. **Action Items:**
   4.1 **Approve September 28, 2018 Curriculum Committee Recommendations:** Sean Thomas was available for questions. On a motion by Wendy Riggs, seconded by Mike Richards the September 28, 2018 Curriculum Committee Recommendations were approved unanimously. Sean Thomas gave recognition to Jonothan Pace and the others who put the work in developing 'Math 10; Contemporary Mathematics for Career and Technical Fields'.

5. **Discussion**
   5.1 **Dual Enrollment Review Process:** Peter Blakemore stated that a meeting was held recently to discuss the process. He explained that having the Curriculum Committee approving dual enrollment courses annually, as done currently, wasn't functioning well. Sean Thomas further explained the issues with the committee reviewing renewals including; efficiency issues and the timeline of the process cycle not being in-line with the high-schools causing some courses to not be able to go forward. Angelina Hill suggested a specific approval through the discipline faculty could resolve the issue. Peter Blakemore stated that the Senate will review a MOU that the District will sign with the high-schools annually. This will correct and improve the Senate's current role in the process.

   5.2 **Academic Program Evaluation Process:** Gary Sokolow stated that he, Peter Blakemore, President Keith Snow-Flamer, Dan Calderwood, Justine Shaw, and Angelina Hill met to

discuss the fiscal viability as it relates to enrollment in programs. He stated the committee reviewed data points to generate a listing of the lowest five enrolled programs. He stated that the data points included; low enrollment of the course, low efficiency factor, persistence rates, how many completed, and transfers to four-year schools. The Taskforce is generating language for a straw design in order to make the process for programs coming to the Program Viability Committee more transparent. Discussion was held about potential revision to the 4021Process to add an additional step to the process including this review.

5.3 **DE Curriculum Proposal Form Revision:** Lisa Sayles explained that the changes to the Curriculum Proposal Form were due to the Curriculum Committee building the form for the eLumen system and having the form updated and ready. She explained the changes made to the form including: addressing the mandated content, removing repetitions, and better addressing telepresence. Suggestions were made about having formalized training about telepresence course instruction. Lisa Sayles encouraged Senators to send any recommendations to her. The revised form will be coming to the Senate for approval.

6. **Reports**

6.1 **Campus Bookstore Taskforce:** Angelina Hill stated that the first meeting was held with Mark Renner, Wendy Riggs, George Potamianos, and Heidi Bareilles. They discussed the history of the bookstore and discussed the different functions of the bookstore and how it serves the college. Research has begun on different options and Taskforce members are looking at what other schools are using and a meeting is set up with an E-Campus vendor. A. Hill stated that a timeline can be provided potentially in November after further research is completed.

6.2 **Library Services Platform Project:** Cathy Cox stated that this is an initiative at the state level. She explained that our current software is outdated and the contract will be up soon. She explained that the state has in the current budget year included 6 million dollars to put out an Request for Proposal (RFP) and begin a library services platform available to all 114 community colleges that chose to participate. She also stated that the budget includes covering the conversion and implementation and the first year cost. She stated that the college has committed to implementing this project.

6.3 **Academic Freedom:** Peter Blakemore stated that the conference was organized by Faculty Association of California Community Colleges (FACCC) and American Association of University Professors (AAUP). He gave a brief explanation of the attachments in the meeting packet and encouraged Senators to take time to read them. He gave a brief summary of the sessions that took place including details about specific cases that were discussed that pertained to free speech and academic freedom. P. Blakemore stated that a key piece to focus on was the Masterpiece Cakeshop versus Colorado Civil Rights Commission. Senators discussed potential for a resolution.

6.4 **Area E Taskforce:** Peter Blakemore informed the Senate of the Taskforce members which included; Sean Thomas the Curriculum Committee Chair, Natalia Margulis the Multicultural and Diversity Committee Chair, John Johnston former Curriculum Chair,

and Michelle Haggerty long standing Curriculum Committee member. He stated that this is partly in response to recommendation 3 from the ACCJC report and AP 4025.

6.5 **DE/OEI Report:** Lisa Sayles reported that OEI merged with the California Virtual Campus so is now renamed to CVC-OEI. She gave a brief history of the college's involvement with looking into the OEI last year and reported that 33 new colleges were added last year. She presented the 'Roadmap' attachment and explained the targeted growth for OEI. Lisa Sayles stated she would be attending a conference in November and would be able to address more questions and concerns. This will come back to the Senate for discussion following the conference.

6.6 **College Update:** Angelina Hill reported that Guided Pathways coordinators for next year are Nicole Bryant-Lescher for Arts and Humanities and Karen Reiss for MSBSS. Currently a SARTco out to pair a counselor with each of them. She reported that six faculty will be attending a Guided Pathways workshop on November 16th. She reported that the Chancellors office will be having an in depth seminar on the Funding Formula. A. Hill stated that faculty should be receiving an email about guidance from the Chancellors office about courses needing the CSU pattern. She encouraged Senators to read this.

6.7 **Associated Students of College of the Redwoods (ASCR) Update:** Joshua Mata ASCR Representative reported that the ASCR approved a $3K budget for expansion of the KT food pantry. They are also discussing the Del Norte food pantry. He reported that the ASCR would be starting office hours next week. J. Mata reported that there has been more interest in ASCR with high attendance at meetings.

7. **Future Agenda Items:** Senators are encouraged to request to place an item on a future agenda

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9. **Adjournment:** On a motion by Mike Richards, seconded by Stuart Altschuler, the meeting was adjourned at 2:51 pm.