

### Appendix C

#### PROGRAM EVALUATION FORM – QUALITATIVE DATA

Initial Program Analysis requires completion of this appendix by the Program Review Committee. The PEC is responsible for researching and gathering these qualitative data using all relevant resources. When complete, the PEC shall forward this Appendix (along with Appendix B) to the Dean/Director and faculty of the program under consideration, who will have three weeks to review and/or supplement the data. The PEC will then commence analysis of the program. An annual update of this Appendix is also required for any program that has received a recommendation of suspension.

1. The impact any action will have on the general education curriculum or the curriculum of other programs.
2. The ability of students to complete their degree or certificate, or to transfer, if the program is suspended or discontinued. This includes maintaining the catalog rights of students.
3. The College’s ability to provide the resources necessary to maintain the program.
4. Balance of college curriculum (for example, ensuring the non-elimination of all of one type of programs, such as foreign languages).
5. Similarity to other programs at the College or in the surrounding area, and their efficacy.
6. Impacts the program has on equity and diversity of students, staff, and the local community.
7. Alignment with Chancellors Office priorities, college mission, accreditation standards, and state and federal law.
8. Effects on local and regional business and industries- i.e., declining market/industry demand.
9. Employment outlook – regional, national, and international.
10. Availability of the program at other community colleges.
11. Is the program constrained by the terms of a grant-funding agency? Is there an agreed upon institutional commitment of funds that will continue to be available?
12. Describe additional financial resources that would be required to sustain the program on an annual basis: <ul style="list-style-type: none"> <li>• Faculty compensation FT/PT</li> <li>• Support Staff compensation</li> <li>• Facilities costs</li> <li>• Equipment costs</li> <li>• Supplies cost</li> </ul>
13. Potential impact on the community.