

REGULAR MEETING OF THE BOARD OF TRUSTEES (Tuesday, May 7, 2019)

MEMBERS PRESENT: Bruce Emad, Colleen Mullery, Danny Kelley, Carol Mathews, Sally Biggin and Richard Dorn

ALSO PRESENT: Keith Flamer, Angelina Hill, Julia Morrison, Joe Hash, Wendy Bates

President Emad led the flag salute in honor of those who are serving our country. President Emad stated that agenda item 3.4 Approve Audit Committee Recommendation for District Auditor would be moved up the agenda to item 3.1.

1. COMMENTS/BOARD BUSINESS**Action: 1.1 Set Public Hearing for Gann Appropriations Limit**

Recommended Action: The President/Superintendent recommends that a public hearing be held on June 4, 2019 at 1:00 p.m. regarding the appropriations limit in accordance with the Gann Appropriations Limit legislation.

A motion was made and seconded (Dorn/Mathews) and carried unanimously to set the public hearing for the Gann Appropriations Limit for June 4, 2019 at 1:00 p.m.

Procedural: 1.2 General Public Comments

President Emad called for general public comments. There were none.

Information: 1.3 Member Comments

Trustee Kelley reported on his attendance at the RREDC meeting and stated that discussions were around single use packaging, and the premature closing of the commercial crab season. He also attended a California Worker Cooperative Conference in Sacramento, stating that he was invited by the SBDC and the conference was well attended.

Trustee Mathews reported attending the open house and scholarship reception in April on the Del Norte campus. Trustee Mathews stated that Executive Director of College Advancement and the Foundation, Marty Coelho also attended, and the reception and open house were very nice.

Vice President Mullery stated that she appreciated the opportunity to attend the Annual Trustee's Conference in Squaw Valley, and that it was an interesting and stimulating conference. She stated that the key not speakers were compelling, and much of the conversation was around the new funding formula and the Chancellor's Vision for Success. Closing remarks made by the Vice Chancellor included the definition of a trustee being "Holds something in trust for current and future generations."

Trustee Biggin stated that she had been re-elected to the CCCT Board for her last term.

Procedural: 1.4 Board Committee Reports

President Emad stated that the Audit Committee is the only standing committee of the Board, and will provide their report under agenda item 3.1.

Procedural: 1.5 Swear in Student Trustee

President Emad provided the oath of office, and swore in the new Student Trustee, Christine Peters. Ms. Peters is from the Del Norte campus and her term officially begins on May 15, 2019.

2. CONSENT CALENDAR ACTION ITEMS

Trustee Dorn pulled consent calendar item 2.4 Approve Bond Project Status.

Action (Consent), Minutes: 2.1 Minutes of the April 02, 2019 Regular Meeting**Action (Consent): 2.2 Approve/Ratify Personnel Actions**

Recommended Action: The President/Superintendent recommends approval of the personnel items as presented on the attached list per Board Policy 7110.

Action (Consent): 2.3 Approve/Ratify Contracts, Agreements, MOUs

Recommended Action: The President/Superintendent recommends approval/ratification of the items listed on the schedule.

Action (Consent): 2.5 Authorize Sale of Construction Technology House #43, 1630 Xavier Court, Fortuna, CA with a \$425,000 Listing Price and Authorize the President/Superintendent to Accept a Reasonable Offer and to Execute the Required Documents

Recommended Action: The President/Superintendent recommends approval of the sales plan for Construction Technology House #43, 1630 Xavier Court, Fortuna CA and authorize the President/Superintendent to accept a reasonable offer and to execute the required documents. The suggested listing price of \$425,000 is recommended.

Action (Consent): 2.6 Approve Student Trustee Privileges for 2019-20

Recommended Action: The President/Superintendent recommends that the Board of Trustees continue to afford the Student Trustee authority and compensation in accordance with Board Policy BP 2015.

Action (Consent): 2.7 Approve Emeritus Faculty Nominations

Recommended Action: The President/Superintendent recommends that the Board of Trustees approve Faculty Emeritus status for Professors Steve Brown and Michael Richards.

Action (Consent): 2.8 Approve Curriculum Changes

Recommended Action: The President/Superintendent recommends approval of the attached curriculum changes.

It was moved and seconded (Kelley/Biggin) and carried unanimously to approve consent calendar items 2.1 Minutes of the April 02, 2019 Regular Meeting, 2.2 Approve/Ratify Personnel Actions, 2.3 Approve Bond Project Status, 2.5 Authorize Sale of Construction Technology House #43, 1630 Xavier Court, Fortuna, CA with a \$425,000 Listing Price and Authorize the President/Superintendent to Accept a Reasonable Offer and to Execute the Required Documents, 2.6 Approve Student Trustee Privileges for 2019-20, 2.7 Approve Emeritus Faculty Nominations and 2.9 Approve Curriculum Changes.

Action (Consent): 2.4 Approve Bond Project Status

Recommended Action: The President/Superintendent recommends approving the Bond Project Status Report.

Trustee Dorn asked when the Bond Oversight Committee last met. It was confirmed that the committee met last month. Trustee Dorn asked how much money is left, and how it will be spent. Vice President Morrison referred him to the Measure Q report and it was determined there was \$731,000 remaining.

A motion was made and seconded (Dorn/Biggin) and carried unanimously to approve consent calendar item 2.4 Approve Bond Project Status.

3. ACTION/DISCUSSION ITEMS

Action: 3.1 Approve Audit Committee Recommendation for District Auditor

Recommended Action: The President/Superintendent recommends that the Board of Trustees approve the recommendation from the Audit Committee for a firm to perform audit services for the District covering 2018-19 through 2022-23.

President Emad provided a recap of the Audit Committee meeting. The Audit Committee recommended the selection of CWDL from San Diego and President Emad stated that the District will realize a \$170,000 year savings.

It was moved and seconded (Dorn/Mullery) and carried unanimously to select CWDL to perform audit services for the District covering 2018-19 through 2022-23.

Action: 3.2 Monthly Financial Status Report

Recommended Action: The President/Superintendent recommends that the Board of Trustees approve the monthly Financial Status Report for year-to-date activity through March 31, 2019 for the 2018-19 fiscal year, pursuant to Board Policy 6300 Fiscal Management.

Vice President Morrison reviewed the monthly financial status report for the period ending March 31, 2019. It was moved and seconded (Dorn/Mathews) and carried unanimously to approve agenda item 3.2 Monthly Financial Status Report.

Action: 3.3 Quarterly Financial Status Report

Recommended Action: The President/Superintendent recommends approval of the Quarterly Financial Status Report, CCFS-311Q, for the quarter ended March 31, 2019.

Vice President Morrison stated that this report reflected budget adjustments and actual numbers to date. A motion was made and seconded (Dorn/Mathews) and carried unanimously to approve agenda item 3.3 Quarterly Financial Status Report.

Discussion: 3.4 2019-20 Preliminary Budget and Multi-year Forecast

Vice President Morrison presented the preliminary budget and multi-year forecast using both the hold harmless and student centered funding formula. President Flamer stated that both scenarios had been prepared in order to plan. Trustees entered into vigorous conversation and expression of frustration regarding the student centered funding formula and the hold harmless. Discussion included advocacy roles and meeting with senators and assemblymen.

Action: 3.5 Approve Vision for Success Goals

Recommended Action: The President/Superintendent recommends that the Board approve the Vision for Success Goals.

Mr. Paul Chown discussed the Vision for Success Goals and presentations made at each campus. Mr. Chown stated that he appreciated meeting the community members and feels that C.R. has a better partnership with community members. He confirmed that the Vision for Success Goals have been submitted to the Chancellor's Office. President Emad suggested a reluctant approval with instruction to President Flamer to convey the Board's frustration to the Chancellor and the Governor. A motion was made and seconded (Mathews/Mullery) to reluctantly approve the Vision for Success Goals. Vice President Mullery suggested replacing reluctant with strong reservations. Trustee Biggin requested the removal of the word serious and stated that she appreciates the governor's vision, which came out nearly two years ago. The trustees engaged in a robust discussion regarding the aggressive goals given the current conditions. There were serious reservations expressed due to the uncertainties of the funding formula. It was agreed that hard choices may need to be made, including potential faculty and staff layoffs.

The motion was amended to approve the Vision for Success Goals with reservations regarding uncertainties of the funding formula. President Emad carried the motion unanimously.

Discussion: 3.6 Draft 2019-20 Annual Institutional Plan

Mr. Paul Chown stated that the draft 2019-20 Institutional Plan has been shared with constituent groups such as student equity, assessment and program review. He is looking for themes that address the Vision for Success Goals and has incorporated feedback from the meetings, including community meetings at K/T and Del Norte, and the Institutional Effectiveness Summit.

Discussion: 3.7 First Read of Board Policies and Administrative Procedures

Trustee Mullery pulled BP 3440 Service Animals and asked why "miniature horses" are called out if they recognized are a service animal. This will go back to constituents before coming back to the Board for a second read.

Action: 3.8 Second Read of Board Policy

Recommended Action: The President/Superintendent recommends that the Board approve the attached Board Policy.

A motion was made and seconded (Kelley/Dorn) and carried unanimously to approve BP 4237 Awarding Credit to Veterans.

4. INFORMATIONAL REPORTS

Information: 4.1 Sabbatical Leave Presentation - Dr. Mark Winter

Dr. Mark Winter provided an informative presentation on the OEI Course Exchange.

Information: 4.2 Accreditation Update--Dr. Angelina Hill, Accreditation Liaison Officer (ALO)

Dr. Hill reported that Dr. George Potamianos and she presented at the ACCJC Conference on May 1st. She also announced the pilot of a new model for accreditation visits which allows more time for review.

Information: 4.3 Capital Projects Update - Mr. Steven Roper and Mr. Fred Sturner

Professor Todd Olefson addressed the Board regarding the new P.E. complex. Professor Olefson asked the Board to consider the installation of a pool in the new complex.

Mr. Fred Sterner and Mr. Steven Roper provided an update on capital projects. The P.E. replacement building has not yet been funded, but is now appearing in the state's plan. Mr. Sterner stated that they are very supportive of the District. Trustee Kelley asked for consideration of a community partnership, or an analysis of replacement costs for a pool. Mr. Sterner stated that preliminary drawings will be revisited in July, and all constituent groups will be involved when the District has been funded for preliminary drawings.

Information: 4.4 ACCJC Annual Report and Annual Fiscal Report

Dr. Hill stated that the ACCJC Annual Report has been changed and is now more streamlined. The trustees engaged in discussion regarding the ACCJC Annual Report and the Annual Fiscal Report.

BREAK: 2:53 P.M.

RESUME: 3:00 p.m.

5. ORGANIZATIONAL REPORTS

5.1 ACADEMIC SENATE

President Emad shared a note from Dr. Peter Blakemore who was unable to attend due to preparation for finals week.

5.2 CRFO

CRFO President Michelle Haggerty addressed the Board for the first time since February. Professor Haggerty stated the CRFO contract was ratified February 22nd. She attended a Policy and Advocacy Conference held in Sacramento in March. C.R. was paired up with Santa Rosa and discussions included the funding formula, financial insecurity of students to include food and housing insecurity. Also discussed were two faculty supportive bills, AB 897 and SB777.

5.3 CSEA

There was no representation from CSEA.

5.4 Management Council

President of Management Council Mr. Ron Waters addressed the Board. Mr. Waters thanked Kristy Seher, Payroll and Benefits Manager for her diligence and hard work on the change in benefits to SISC. Mr. Waters also congratulated Mr. Steven Roper and Mr. Garry Patrick on their upcoming retirement.

6. ADMINISTRATIVE REPORTS

Reports: 6.1 President/Superintendent's Report - Dr. Keith Flamer

Dr. Flamer announced that he has received no response to the Board of Supervisors letter regarding a police presence on campus. He also announced that he plans to move forward with an armed police force on the Eureka campus. He confirmed that the District will apply for grant funding, or do it on our own.

Dr. Flamer thanked Vice President Joe Hash and Special Programs Director Kintay Johnson for their presentation to the Board of Supervisors on housing and food insecure students at C.R.

Reports: 6.2 Vice President of Instruction - Dr. Angelina Hill

Dr. Hill thanked Professor Winters for his sabbatical presentation, and announced that after two years of discussion, the District will be joining th OEI. The resolution will be submitted to the Board for approval.

Reports: 6.3 Vice President of Administrative Services - Ms. Julia Morrison

Ms. Morrison stated that the contract between MBS and the Foundation has been finalized and the District is moving forward with implementation of the new bookstore. Budget open forums have been scheduled for the 2019-20 budget and multi-year forecast. The Budget Advisory Committee is fully filled and the committee will look at data and formulate priorities annually going forward. The Budget is tied to the Annual Plan and the Educational Master Plan. Ms. Morrison confirmed for Trustee Mullery that students will be able to order from MBS six (6) weeks prior to the start of the semester.

Reports: 6.4 Vice President of Student Development - Mr. Joe Hash

Mr. Hash stated that the presentation to the Humboldt County Board of Supervisors was well received and the supervisors seemed supportive of our plans. Mr. Hash announced the 16th Annual Dinner and Sports Auction on Thursday, August 08, 2019.

Mr. Hash confirmed for Trustee Dorn that homeless students do not need a minimum number of units to utilize the overnight parking on campus, only that they are a currently enrolled student in good standing.

Reports: 6.5 Director of Human Resources - Ms. Wendy Bates

Ms. Bates addressed the Board stating that the convocation schedule is nearing completion, and planning is underway for additional professional development opportunities.

Reports: 6.6 Executive Director of College Advancement and the CR Foundation - Mr. Marty Coelho

Mr. Coelho stated that his efforts in the past nine weeks have been focused on the Foundation.

7. FUTURE AGENDA ITEMS, REPORTS, REQUESTS FOR INFORMATION

Discussion: 7.1 Approve a Trustee Request to Place an Item on a Future Agenda or Direct Staff to Give a Regular Report

President Emad asked that naming of facilities be codified in a policy. Trustee Biggin asked for trustees to consider agendizing travel to the national trustee conference in October, which will be held in San Francisco this year. Trustee Kelley asked that the Board address how to approach rural community college advocating regarding the budget. Trustee Dorn asked that we come up with a plan to meet with representatives to advocate for the District regarding the budget. Vice President Mullery suggested reaching out to CCCT and CCLC, who are writing recommendations, to review and see if the Board supports those recommendations.

8. DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

Information: 8.1 Disclosure

President Emad disclosed the items to be discussed in closed session.

9. PUBLIC COMMENT REGARDING THE CLOSED SESSION

There was no public comment.

10. CLOSED SESSION

Discussion: 10.1 Evaluation of the President/Superintendent

Discussion: 10.2 President/Superintendent 2018-19 Goals

11. RECONVENE TO OPEN SESSION

There was no report out from closed session.

12. ADJOURNMENT

There being no further business, the meeting was adjourned at 4:10 p.m.