

REGULAR MEETING OF THE BOARD OF TRUSTEES (Tuesday, June 4, 2019)

MEMBERS PRESENT: Bruce Emad, Colleen Mullery, Danny Kelley, Carol Mathews, Sally Biggin, Richard Dorn, Bonnie Deister and Student Trustee Christine Peters.

ALSO PRESENT: Keith Flamer, Angelina Hill, Julia Morrison, Joe Hash, Wendy Bates

President Emad called the meeting to order at 1:00 p.m.

President Emad led the flag salute in honor of those who are serving our country.

1. COMMENTS/BOARD BUSINESS

Action: 1.1 Approve Gann Appropriations Limit for 2019-20

Recommended Action: The President/Superintendent recommends approval of the Gann Appropriations Limit as detailed in the worksheet and Resolution 733 Establishing and Adopting the Gann Limit for 2019-20.

A motion was made and seconded (Dorn/Deister) and carried unanimously to approve the Gann Appropriations Limit for 2019-20.

Procedural: 1.2 General Public Comments

Member of the public Mr. Jorey McComas addressed the board requesting the addition of a swimming pool in the proposed P.E. complex.

Information: 1.3 Member Comments

Trustee Kelley announced that he had a tour of the Gene Lucas Community Center in Fortuna. He stated that they are excited to partner with C.R. for programming. Trustee Kelley attended commencement exercises and stated that the RREDC Board meeting had been cancelled, with the next meeting scheduled for June 4th. Lastly, Trustee Kelley reported attending the Arcata Economic Development Commission's Lemonade Day. Trustee Mathews reported attending the Del Norte commencement. Trustee Dorn attended the Nurses Pinning ceremony and complemented the new Director of Nursing. Trustee Deister attended the Del Norte and Eureka graduations and the Nurses Pinning ceremony. Trustee Mullery attended the Multi-Cultural graduation ceremony and offered kudos to staff. Trustee Biggin attended the Eureka and Klamath Trinity commencement ceremonies. Trustee Biggin also attending a committee meeting for the Student Centered Funding Formula and stated that it is progressing well. President Emad also attended the commencement ceremonies.

Procedural: 1.4 Board Committee Reports

The only standing committee of the Board is the Audit Committee, which has not met since the previous Board meeting.

Action: 1.5 Appoint a Board of Trustees Member as a Mentor for Student Trustee

President Emad appointed Trustee Mathews as a mentor for Student Trustee Christine Peters.

Action: 1.6 Appoint Trustees to An Ad Hoc Committee on President's Compensation

President Emad appointed Vice President Mullery, Trustee Mathews and Trustee Biggin to an ad hoc committee on the President's compensation.

Action: 1.7 Trustee travel to the ACCT Leadership Conference on October 16-19, 2019 in San Francisco

Recommended Action: The President/Superintendent recommends that the Board approve Trustee travel to the Association of Community College Trustees (ACCT) Leadership Congress on October 16-19, 2019 in San Francisco.

A motion was made and seconded (Dorn/Mathews) and carried unanimously to approve trustee travel to the ACCT Leadership Conference, October 16-19th in San Francisco, California.

Action: 1.8 Trustee Travel to CCLC Annual Convention on November 21-23, 2019 in Riverside Convention Center

Recommended Action: The President/Superintendent recommends that the Board approve Trustee travel to the Community College League of California (CCLC) Annual Convention on November 21-23 at the Riverside Convention Center

It was moved and seconded (Mullery/Dorn) and carried unanimously to approve trustee travel to the CCLC Annual Convention November 21-23rd in Riverside, California.

Action: 1.9 Student Trustees Workshop on August 16-18, 2019 in San Diego

Recommended Action: The President/Superintendent recommends approval of travel for the Student Trustee to attend the 2019 Student Trustees Workshop August 16-18, 2019 at the Doubletree by Hilton Mission Valley in San Diego.

A motion was made a seconded (Biggin/Kelley) and carried unanimously to approve travel for the Student Trustee to attend the 2019 Student Trustees Workshop August 16-18, 2019 at the Doubletree by Hilton Mission Valley in San Diego.

Discussion: 1.10 Board Advocacy

President Flamer stated that a meeting has been scheduled on Monday, June 10th with Assemblymember Jim Wood to discuss the student centered funding formula, the May revised budget and campus security and safety. He has also contacted Senator McGuire's office and is awaiting a response.

Discussion: 1.11 Status on Board of Trustees Requests

The requests were reviewed and considered information only.

2. CONSENT CALENDAR ACTION ITEMS

Trustee Dorn pulled consent calendar agenda item 2.3 Approve/Ratify Contracts, Agreements, MOUs.

Action (Consent), Minutes: 2.1 Minutes of the Regular Meeting of the Board of Trustees May 07, 2019**Action (Consent): 2.2 Approve/Ratify Personnel Actions**

Recommended Action: The President/Superintendent recommends approval of the personnel items as presented on the attached list.

Action (Consent): 2.4 Approve Bond Project Status

Recommended Action: The President/Superintendent recommends approving the Bond Project Status Report.

Action (Consent): 2.5 Approve Curriculum Changes

Recommended Action: The President/Superintendent recommends approval of the attached curriculum changes.

It was moved and seconded (Kelley/Mathews) and carried unanimously to approve consent calendar items, 2.1 Minutes of the Regular Meeting of the Board of Trustees May 07, 2019, 2.2 Personnel Actions, 2.4 Bond Project Status and 2.5 Curriculum Changes.

Action (Consent): 2.3 Approve/Ratify Contracts, Agreements, MOUs

Recommended Action: The President/Superintendent recommends approval/ratification of the items listed on the schedule.

Trustee Dorn questioned the Fred Sterner contracts. President Flamer explained that Mr. Sterner is managing both the projects and construction for Creative Arts, UIR, the old Library and the P.E. building, if funded. Both Steven Roper and Garry Patrick have been hired by Mr. Sterner.

It was moved and seconded (Dorn/Kelley) and carried unanimously to approve consent agenda item 2.3 Approve/Ratify Contracts, Agreements, MOUs.

3. ACTION/DISCUSSION ITEMS**Action (Consent): 3.1 Approve Emeritus Faculty Nomination**

Recommended Action: The President/Superintendent recommends that the Board of Trustees approve Faculty Emeritus status for Professor Susan Nordlof.

A motion was made and seconded (Biggin/Mathews) and carried unanimously to approve agenda item 3.1 Approve Emeritus Faculty Nomination.

Action: 3.2 Monthly Financial Status Report

Recommended Action: The President/Superintendent recommends that the Board of Trustees approve the monthly Financial Status Report for year-to-date activity through April 30, 2019 for the 2018-19 fiscal year, pursuant to Board Policy 6300 Fiscal Management.

Ms. Julia Morrison presented an overview of the monthly financial status report. Trustee Dorn discussed the state wide property tax deficit and reserves at the county.

A motion was made and seconded (Dorn/Deister) and carried unanimously to approve agenda item 3.2 Monthly Financial Status Report.

Action: 3.3 Approve 2019-20 Tentative Budget

Recommended Action: The President/Superintendent recommends approval of the 2019-20 Tentative Budget

Ms. Morrison presented the 2019-20 tentative budget, assuming hold harmless revenue. She stated that the Governor's May revised included a 3.26% COLA and noted that the Student Centered Funding Formula has a new calculation. Trustee Mullery expressed concern regarding the ending fund balance, and stated that shooting for a 5% ending fund balance is a bare minimum and we should be shooting for a 10% ending fund balance. Trustee Dorn complimented Ms. Morrison on her report.

A motion was made and seconded (Dorn/Deister) and carried unanimously to approve agenda item 3.3 Approve 2019-20 Tentative Budget.

Action: 3.4 Approve Resolution 732: District Police Department

Recommended Action: The President/Superintendent recommends approval of Resolution 732.

President Flamer outlined costs identified for an armed police force on the Eureka campus. He confirmed for Trustee Dorn that the Board of Supervisor's have not responded to the letter sent in March, asking for assistance in keeping the college community safe. Trustee Kelley suggested formation of a sub committee to review AP's and BP's related to campus safety.

A motion was made and seconded (Dorn/Mathews) and carried unanimously to approve Resolution 732 Establishing a District Police Department on the Eureka campus.

Action: 3.5 Approve the 2019-29 Facilities Master Plan

Recommended Action: The President/Superintendent recommends approval of the attached Revised Facilities Master Plan.

Mr. Bob Brown and Ms. Cathy Cox presented the newly formatted Facilities Master Plan to the Board. The Board engaged in discussion regarding a swimming pool and the possibility of a community partnership. Trustee Mathews stated that the Board shouldn't create the impression that having a pool is an option, if we really cannot afford to have a pool. Trustee Mullery agreed.

A motion was made and seconded (Dorn/Biggin) and carried unanimously to approve the 2019-29 Facilities Master Plan.

Information: 3.6 First Read of Board Policies and Administrative Procedures

President Emad pulled AP 6620 Naming Facilities and Properties and appointed an ad hoc committee to work on amending the procedure. The ad hoc committee will consist of Trustees Dorn, Kelley and Emad. Trustee Mullery requested aligning BP 7100 criteria with AP 7120-1 through 4.

Action: 3.7 Second Read of Board Policies

Recommended Action: The President/Superintendent recommends that the Board approve the attached board policies.

Trustee Mullery stated that BP 3431 Bullying goes beyond bullying and suggested adding Harassment and Discrimination to the title.

It was moved and seconded (Dorn/Mathews) and carried unanimously to approve agenda item 3.7 Second Read of Board Policies to include BP 1200 District Mission, BP 3420 Equal Employment Opportunity, BP 3431 Bullying, Harassment and Discrimination, BP 3440 Service Animals, BP 3550 Drug-Free Environment and Drug Prevention Program, BP 3830 Conservation of Art Collections, BP 5130 Financial Aid, BP 52000 Student Health Services.

4. INFORMATIONAL REPORTS

Information: 4.1 Financial Aid - Dean Rianne Connor

Dean Rianne Connor provided an in depth, data driven report on enrollment services and financial aid at C.R. She thanked her team and introduced them to the Board. Their innovative team approach to improving the process is resulting in increased student support, therefore better student success.

Information: 4.2 Tiny House Project - Dean Kerry Mayer

Dean Kerry Mayer provided an update on the tiny house project underway in Career Education. Dean Mayer introduced faculty members Danny Walker and Jerry Goodrow who are leading the charge on this innovative project.

Break: 2:52 p.m.

Resume: 3:02 p.m.

Information: 4.3 Student Success Data - 2019 Graduates

Dr. Angelina Hill provided data on the 2019 graduating class.

Information: 4.4 Accreditation Update - Dr. Angelina Hill, Accreditation Liaison Officer (ALO)

Dr. Hill provided an accreditation update and noted that the ACCJC meets tomorrow to review the follow up report.

Information: 4.5 Commencement Report

President Flamer provided a recap of the commencement report and thanked editor Molly Blakemore for the report.

5. ORGANIZATIONAL REPORTS

Information: 5.1 ACADEMIC SENATE - Co-President Gary Sokolow

Academic Senate Co-President Gary Sokolow addressed the Board and thanked Mike Dennis for serving as Co-President. He also thanked Peter Blakemore, for previous leadership in Academic Senate, Sean Thomas for chairing the Area E Task Force, which is part of General Ed requirements, and Karen Rice, for serving on the Academic Policies and Standards Committee.

Information: 5.2 CRFO - President Michelle Haggerty

There was no representation from CRFO.

Information: 5.3 CLASSIFIED - President Tami Engman

CSEA President Tami Engman addressed the Board announcing Classified School Employees Week and thanking the administration and managers for the appreciation bbq. She also thanked Jose Ramirez and Tom Cossey for their hard work on the CSEA contract which is nearing completion and is currently at CSEA headquarters for review.

Information: 5.4 MANAGEMENT COUNCIL - President Ron Waters

Management Council President Ron Waters addressed the Board and thanked Jordan Hamill as the new Vice President of Management Council. Mr. Waters also spoke of the bbq to honor the hard working members of CSEA. He reminded the trustees of the Academy graduation on Thursday, June 13th at 1:00 p.m. in the theater.

Information: 5.5 STUDENT TRUSTEE - Ms. Christine Peters

Student Trustee Christine Peters stated that she was proud and excited to have been selected as student trustee. Ms Peters stated that ASCR recruitment efforts have been stepped up, and they are working on a cleanup of the student lounge in Del Norte.

6. ADMINISTRATIVE REPORTS

Reports: 6.1 President/Superintendent's Report - Dr. Keith Flamer

President Flamer discussed two young students who are donating part of the proceeds from Lemonade Day to the Redwoods Room & Board Scholarship program at C.R. He congratulated Career Outreach and Marketing Manger Molly Blakemore for her appointment to Eureka Mayor Susan Seaman's Marketing Council. Trustee Dorn asked how the proceeds from Garberville will be spent. Dr. Flamer replied that in the future, he will ask the Board to create boundaries for the expenditures.

Reports: 6.2 Vice President of Instruction - Dr. Angelina Hill

Dr. Hill stated that she is excited about curriculum being uploaded into Elumen, and the college will now have an online catalog. They are exploring the use of Elumen for an assessment tool as well.

Reports: 6.3 Vice President of Administrative Services - Ms. Julia Morrison

Vice President Morrison added to her written report that she is updating the budget process and working out the differences.

Reports: 6.4 Vice President of Student Development - Mr. Joe Hash

Vice President Hash announced that the Multi Cultural Center is moving into a larger space next door. He reminded the Board about the Sports Auction on August 08, 2019 at 5:30 p.m. Extensive discussion regarding the pilot program of AB 302 ensued, and Mr. Hash stated that an assessment of the pilot will take place at the end of summer. Improvements and additions to the video surveillance system are under consideration. Trustee Emad stated that all trustees are supportive of the principal, but have concerns regarding a state mandated program with no budgetary support.

Reports: 6.5 Director of Human Resources - Ms. Wendy Bates

Director of Human Resources Wendy Bates added to her report that she and CSEA President Tami Engman collectively selected nine summer trainings for professional development. The first will be held on June 19th and will provide customer service training for staff who work at student windows.

7. FUTURE AGENDA ITEMS, REPORTS, REQUESTS FOR INFORMATION

Discussion: 7.1 Approve a Trustee Request to Place an Item on a Future Agenda or Direct Staff to Give a Regular Report

Trustee Mullery requested a report out from the pilot program on AB 302 and President Emad added followed by policies.

8. DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

Information: 8.1 Disclosure

President Emad stated the President's 2019-20 Goals and Objectives will be discussed in closed session.

9. PUBLIC COMMENT REGARDING THE CLOSED SESSION

There was no public comment.

10. CLOSED SESSION

11. RECONVENE TO OPEN SESSION

There was no report out from closed session.

12. ADJOURNMENT

There being no further business, the meeting was adjourned at 4:12 p.m.