

REGULAR MEETING OF THE BOARD OF TRUSTEES (Tuesday, July 7, 2020)

MEMBERS PRESENT: Colleen Mullery, Danny Kelley, Richard Dorn, Bruce Emad, Carol Mathews, Sally Biggin, Bonnie Deister

ALSO PRESENT: Keith Flamer, Angelina Hill, Julia Morrison, Marty Coelho

President Mullery called the meeting to order at 1:05 p.m.

1. COMMENTS/BOARD BUSINESS**Procedural: 1.1 General Public Comments**

President Mullery called for public comments. Professor Gary Sokolow addressed the Board. President Mullery read a comment submitted by Professor John Johnston.

Discussion, Information: 1.2 Member Comments

President Mullery called for Board member comments. Trustee Biggin reminded the Trustees of the professional development opportunities via webinar each Thursday and announced that the topic of this week's webinar is Diversity, Equity and Inclusion.

Procedural: 1.3 Board Committee Reports

Trustee Dorn reported on the completion of the Board Self Evaluation survey. Further discussion on the evaluation will take place at a future Board meeting.

Discussion: 1.4 Board Member Stipends for the 2020-2021 Fiscal Year

A motion was made and seconded (Emad/Dorn) and carried unanimously by roll call vote to move this to an action item. A motion was made and seconded (Dorn/Emad) and carried unanimously by roll call vote to approve waiving Trustee stipends for the 2020-21 fiscal year.

2. CONSENT CALENDAR ACTION ITEMS

Trustee Dorn asked to pull agenda item 2.3 Approve/Contracts, Agreements, MOUs.

Action (Consent), Minutes: 2.1 Minutes of the June 02, 2020 Regular Meeting of the Board of Trustees**Action (Consent): 2.2 Approve/Ratify Personnel Actions**

Recommended Action: The President/Superintendent recommends approval of the personnel items as presented on the below list.

Action (Consent): 2.4 Approve Bond Project Status

Recommended Action: The President/Superintendent recommends approving the Bond Project status report.

Action (Consent): 2.5 Approve Surplus Property Recommendation

Recommended Action: The President/Superintendent recommends that the Board of Trustees approve the Surplus Report.

It was moved and seconded (Dorn/Emad) and carried unanimously by roll call vote to approve consent calendar items 2.1 Minutes of the June 02, 2020 Regular Meeting of the Board of Trustees, 2.2 Approve/Ratify Personnel Actions, 2.4 Approve Bond Project Status, and 2.5 Approve Surplus Property Recommendation.

Action (Consent): 2.3 Approve/Ratify Contracts, Agreements, MOUs

Recommended Action: The President/Superintendent recommends approval/ratification of the contracts, agreements, and MOUs as presented.

It was moved and seconded (Dorn/Mathews) to approve 2.3 Approve/Ratify Contracts, Agreements, MOUs. Trustee Dorn asked if the LACO contract for the Fault Rupture Hazard and Geotechnical Evaluation of the dorm area could be held for a year to use the funds to help balance the budget. President Flamer stated the importance of making sure we have cleared space for future development. The evaluation is need by Servitas in order to proceed with plans for the dorms. The motion was carried unanimously by roll call vote.

3. ACTION/DISCUSSION ITEMS**Action: 3.1 Approve Monthly Financial Status Report**

Recommended Action: The President/Superintendent recommends that the Board of Trustees approve the monthly Financial Status Report for year-to-date activity through May 31, 2020 for the 2019-20 fiscal year.

It was moved and seconded (Mathews/Deister) to approve agenda item 3.1 Approve Monthly Financial Status Report. Trustee Dorn questioned receipt of the Lottery funds. Vice President Morrison stated the report was based on what was received for 2019-20 and that information should be received soon regarding third and fourth quarter. The motion was carried unanimously by roll call vote.

Action: 3.2 Approve 2020-21 Tentative Budget

Recommended Action: The President/Superintendent recommends approval of the 2020-21 Tentative Budget

It was moved and seconded (Dorn/Mathews) to approve agenda item 3.2 Approve 2020-21 Tentative Budget. The Board engaged in robust discussion regarding assumptions and the uncertainty of the budget. The motion was carried unanimously by roll call vote.

Information: 3.3 First Read of Board Policies and Administrative Procedures

The Trustees executed a first read of Board Policies and Administrative Procedures. The policies and procedures will be presented at the August Regular meeting of the Board of Trustees for a second read.

Action: 3.4 Second Read of Board Policies and Administrative Procedures

Recommended Action: The President/Superintendent recommends that the Board approve the attached Board Policies and Administrative Procedures.

A motion was made and seconded (Emad/Dorn) and carried unanimously to approve the attached Board Policies and Administrative Procedures.

Action: 3.5 RFQ for Capital Outlay Construction Management

Recommended Action: The President/Superintendent recommends approval to publish a Request for Qualifications (RFQ) for Capital Outlay Construction Management.

It was moved and seconded (Biggin/Dorn) and carried unanimously by roll call vote to approve publishing a Request for Qualifications (RFQ) for Capital Outlay Construction Management.

Action: 3.6 RFP for Student Housing Project Financing Underwriter Services

Recommended Action: The President/Superintendent recommends approval to publish a Request for Proposals (RFP) for Student Housing Project Financing Underwriter Services.

A motion was made and seconded (Emad/Mathews) and carried unanimously by roll call vote to approve publishing a Request for Proposals (RFP) for Student Housing Project Financing Underwriter Services.

Action: 3.7 Ratification of the President's Executive Order

Recommended Action: The President/Superintendent recommends ratification of the President's Order effective August 1, 2020.

It was moved and seconded (Dorn/Deister) and carried unanimously by roll call vote to ratify the President's Order effective August 1, 2020.

4. INFORMATIONAL REPORTS**Information: 4.1 Program Review Committee Executive Summary 2018-2019**

Committee Co-Chairs George Potomianos and Heidi Bareilles presented a summary of the committee's findings and highlighted overarching themes and areas for improvement. Committee member Stephanie Burres discussed the review process. A rich discussion ensued and many questions were posed and answered by the committee members. Trustee Mathews and President Mullery acknowledged the amount of work involved in this process and thanked the Program Review Committee.

Information: 4.2 Review College and Career Access Pathways Partnership (CCAP) Partnerships with Eureka City School District, Fortuna Union School District, Northern Humboldt Unified High School District, Alder Grove Charter School, Northern United-Humboldt Charter School District, and Southern Trinity Joint Unified School District

The Board members reviewed the CCAP agreements. The agreements will be presented for approval at the August Regular Meeting of the Board of Trustees.

5. ORGANIZATIONAL REPORTS**Information: 5.1 CRFO- President Michelle Haggerty**

President Haggerty added to her written report attending the FACT Board Retreat and Budget Forum.

Information: 5.2 CLASSIFIED- President Tami Engman

President Engman had nothing to add to her written report. President Mullery and Trustee Dorn both thanked President Engman for her report.

Information: 5.3 MANAGEMENT COUNCIL- President Ron Waters

President Waters submitted a written report.

6. ADMINISTRATIVE REPORTS**Reports: 6.1 President/Superintendent's Report - Dr. Keith Flamer**

President Flamer thanked Professor John Johnston and Professor Gary Sokolow for their public comments and stated the importance of having the freedom to voice opinions.

Reports: 6.2 Vice President of Instruction and Student Services - Dr. Angelina Hill

Dr. Hill added to her report that faculty has been working hard over the summer and there are six weeks remaining before the conversion to online classes. She added that Student Services will be reallocating funds for online instruction with the goal of supporting students and student success. Dr. Hill and Interim Police Chief Fred Flores met with the Hoopa Tribal Council and continue to foster a strong relationship. Curriculum is being developed for two Hoopa Language classes.

Reports: 6.3 Vice President of Administrative Services - Ms. Julia Morrison

Vice President Morrison offered kudos to the Budget Advisory Committee (BAC) for their service.

Reports: 6.4 Executive Director of College Advancement and the Foundation - Mr. Marty Coelho

Mr. Coelho reported that the Foundation Board is assisting with economic recovery at the county level for the Redwood Region.

7. DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**Information: 7.1 Disclosure**

President Mullery disclosed the items to be discussed in closed session.

8. PUBLIC COMMENT REGARDING THE CLOSED SESSION

There were no public comments.

9. CLOSED SESSION

Action: 9.2 Public Employment (Govt. Code § 54954.5 (e). Instructional Support Specialist II (12-month / .25 FTE); Purchasing Specialist (12-month / .50 FTE); Scholarship Program Coordinator (12-month / .47 FTE); Shipping and Receiving Clerk (12-month / .50 FTE); Student Services Specialist I (12-month / .25 FTE); Web Specialist (12-month / .50 FTE); Student Development Advisor (12-month/ 1.0 FTE); and Student Development Advisor (12-month/ 1.0 FTE

10. RECONVENE TO OPEN SESSION

The Board took action in closed session to reemploy member(s) of the classified service in Instructional Support Specialist II (12-month / .25 FTE); Purchasing Specialist (12-month / .50 FTE); Scholarship Program Coordinator (12-month / .47 FTE); Shipping and Receiving Clerk (12-month / .50 FTE); Student Services Specialist I (12-month / .25 FTE); Web Specialist (12-month / .50 FTE); Student Development Advisor (12-month/ 1.0 FTE); and Student Development Advisor (12-month/ 1.0 FTE consistent with those rights provided the Education Code and collective bargaining agreement(s). The decision was unanimous and was taken via roll call vote.

11. ADJOURNMENT

There being no further business, the meeting was adjourned at 3:21 p.m.