

REGULAR MEETING OF THE BOARD OF TRUSTEES (Tuesday, September 1, 2020)

MEMBERS PRESENT: Colleen Mullery, Danny Kelley, Richard Dorn, Bruce Emad, Carol Mathews, Sally Biggin

ALSO PRESENT: Keith Flamer, Angelina Hill, Julia Morrison, Marty Coelho

President Mullery called the meeting to order at 1:00 p.m.

President Mullery led the flag salute in honor of those who are serving our country.

1. COMMENTS/BOARD BUSINESS**Action: 1.1 Public Hearing: 20-21 Final Budget**

A motion was made and seconded (Emad/Dorn) and carried unanimously by roll call vote to approve the 20-21 final budget.

Procedural: 1.2 General Public Comments

President Mullery called for public comments. There were none.

Information: 1.3 Member Comments

President Mullery thanked Angelina Hill and Cathy Cox for their Saturday attendance at the Board workshop and an informative presentation on Online Education Resources (OER). She also thanked Cynthia Petrusa for coordinating the Saturday meeting.

President Mullery announced the resignation of Dr. Bonnie Deister, Trustee Area One. Many thanks and well wishes to Dr. Bonnie Deister, for her service on the Redwoods Community College District Board of Trustees, and as a C.R. faculty member.

President Mullery provided a recap of events discussed at the workshop to include a review of board goals to ensure inclusion, as well as preparation of a resolution stating that the board is an anti-racist board. Trustee Kelley expressed the importance of the workshop discussions to the mission and commitment to student success.

Trustee Biggin announced the topic of this week's CCCT webinar on Cultural Competence and Racial Equity. The webinars are held at noon on Thursdays. Trustee Biggin reported increased enrollment at the Klamath-Trinity instructional site. She met with Juliet Maestas, Instructional Site Manager, who reports that students are excited and have been provided with chromebooks and Wi-Fi jetpacks.

Trustee Mathews stated that she and Trustee Biggin met with Rory Johnson, Director Del Norte Education Center. Trustee Mathews attended the CCCT webinar on Title 9 changes to sexual harassment procedures. She also attended a webinar provided by the Chancellor's Office on Structural Racism, and a webinar on Equity and Hiring. Lastly, Trustee Mathews was in attendance for the opening ceremony of convocation.

Procedural: 1.4 Board Committee Reports

There were no board committee reports presented.

Action: 1.5 Reschedule December Organizational Meeting of the Board of Trustees

Recommended Action: The President/Superintendent recommends rescheduling the Board of Trustees organizational meeting to December 15, 2020 at 1:00 p.m. due to an amendment in Education Code Section 35143.

Due to an Education Code revision, new or reelected trustees will take their seats on December 11th and the annual meeting must take place within 15 days. Trustee Dorn and Trustee Biggin reported conflicts in schedule and will be unable to attend the December 15 meeting.

It was moved and seconded (Mathews/Dorn) and carried by roll call vote with 5 ayes and 1 opposed (Aye: Kelley, Emad, Mathews, Biggin, Mullery Opposed: Dorn) to reschedule the December meeting to December 15th.

2. CONSENT CALENDAR ACTION ITEMS

Trustee Dorn asked to pull consent calendar item 2.4 Approve/Ratify Contracts, Agreements, MOUs.

Action (Consent), Minutes: 2.1 Minutes of the August 04, 2020 Regular Meeting of the Board of Trustees

Action (Consent), Minutes: 2.2 Minutes of the August 22, 2020 Board of Trustees Workshop

Action (Consent): 2.3 Approve/Ratify Personnel Actions

Recommended Action: The President/Superintendent recommends approval of the personnel items as presented.

Action (Consent): 2.5 Approve Bond Project Status

Recommended Action: The President/Superintendent recommends approving the Bond Project status report.

Action (Consent): 2.6 Approve Budget Calendar

Recommended Action: The President/Superintendent recommends that the Board of Trustees adopt the 2021-22 Budget Calendar.

Action (Consent): 2.7 Authorize Destruction of Records

Recommended Action: The President/Superintendent recommends authorizing the destruction of records in accordance with Administrative Procedure, AP 3310.

A motion was made and seconded (Emad/Mathews) and carried unanimously by roll call vote to approve consent calendar items 2.1 Minutes of the August 4, 2020 Regular Meeting, 2.2 Minutes of the August 22 Board of Trustees Workshop, 2.3 Approve Ratify Personnel Actions, 2.5 Approve Bond Project Status, 2.6 Approve Budget Calendar and 2.7 Authorize Destruction of Records.

Action (Consent): 2.4 Approve/Ratify Contracts, Agreements, MOUs

Recommended Action: The President/Superintendent recommends approval/ratification of the contracts, agreements, and MOUs as presented.

Trustee Dorn had a question regarding COVID-19 testing. President Flamer confirmed that the testing was performed for dorm students. It was moved and seconded (Dorn/Mathews) and carried by roll call vote with 5 in favor and 1 abstention (Ayes: Emad, Dorn, Mathews, Biggin, Mullery, Abstained: Kelley).

3. ACTION/DISCUSSION ITEMS**Action: 3.1 Approve Monthly Financial Status Report**

Recommended Action: The President/Superintendent recommends that the Board of Trustees approve the monthly Financial Status Report for year-to-date activity through July 31, 2020 for the 2020-21 fiscal year.

A motion was made and seconded (Biggin/Mathews) and carried unanimously by roll call vote to approve agenda item 3.1 Approve Monthly Financial Status Report.

Action: 3.2 Approve the 2020-21 Final Budget

Recommended Action: The President/Superintendent recommends approval of the 2020-21 Final Budget.

A motion was made and seconded (Biggin/Mathews) to approve agenda item 3.2 Approve the 2020-21 Final Budget. President Flamer addressed the Board regarding the uncertainty of the state budget. He stated that the budget was built on what we anticipate to receive. The possibility of federal funding and deferrals from the Chancellor's Office are still uncertain. Vice President Morrison explained the final budget assumptions and the possibility of a TRAN. Robust discussion ensued regarding the budget, capital projects, layoffs and the national and state economy. The motion was carried unanimously by roll call vote.

Action: 3.3 Resolution 769 Making Findings on Energy Savings and Determining Other Matters in Connection With Energy Service Agreements

Recommended Action: The President/Superintendent recommends approval of Resolution 769 Making Findings on Energy Savings and Determining Other Matters in Connection with Energy Service Agreements.

A motion was made and seconded (Kelley/Mathews) to approve Resolution 769 Making Findings on Energy Savings and Determining Other Matters in Connection with Energy Service Agreements. Trustee Dorn had questions about a buyout provision, batteries, the use of local resources to be used on the project, and the location of the panels. Questions were fielded by Brian from ForeFront Power.

The motion was carried and approved by way of roll call vote with 5 in favor and 1 (Dorn) opposed.

Action: 3.4 Student Housing Project Underwriting Services RFP Recommendation

Recommended Action: The President/Superintendent recommends that the Board of Trustees approve the award of the Student Housing Underwriting Services Request for Proposal (RFP).

A motion was made and seconded (Biggin/Kelly) and carried unanimously to approve the Student Housing Project Underwriting Services RFP Recommendation.

4. INFORMATIONAL REPORTS**Information: 4.1 Update on the Education Master Plan Revision Process**

President Flamer and Professor Chris Gaines provided a stimulating presentation regarding the revision process and updated the Board on the Education Master Plan timeline. Trustee Emad, Trustee Dorn and Trustee Kelley commended them for a great job.

Information: 4.2 Child Development Center Annual Report to the Board of Trustees - Supervisor Wendy Hill

CDC Supervisor Wendy Hill provided an update on the Child Development Center. The COVID-19 reopening plan was submitted to the County and was approved to re-open on June 29, 2020. Support is being provided to 40 families and up to 20 families are participating in distance learning. Trustee Mullery, Trustee Kelley and Trustee Biggin all expressed their appreciation for providing such an essential service during this time.

Information: 4.3 Recognition of New Employees and Employee Service Awards

Trustees recognized and celebrated accomplishments of employees who have served the District for five, ten, fifteen, twenty and twenty-five years. Also recognized was Classified Employee of the Year Mark "Radar" Sigsword, Faculty of the Year, Wendy Riggs, Associate Faculty of the Year, Danny Ammon and Kathryn G. Smith Leadership Award to Wendy Riggs and Reno Giovannetti.

5. ORGANIZATIONAL REPORTS**Information: 5.1 ACADEMIC SENATE-President Gary Sokolow**

President Sokolow reported that the Senate Executive Committee has met several times over the summer to move the curriculum forward for online instruction. The Senate approved the offering of correspondence education for incarcerated students in local and state corrections facilities.

Information: 5.2 CRFO-President Michelle Haggerty

President Michelle Haggerty addressed the Board stating that CRFO has negotiated 17 Memo's of Understanding (MOU's) since March, 2020. She thanked Professor John Johnston for his work on the MOU's.

6. ADMINISTRATIVE REPORTS

Reports: 6.1 President/Superintendent - Dr. Keith Flamer

President Flamer reported that dorm students have undergone COVID-19 testing. There was one positive case the first round and zero positive COVID cases in the second round of testing.

Pacific Gas and Electric has notified the District of their intent to terminate their contract on July 15, 2021. This will result in a \$237,000 decrease in Auxiliary Revenue. The District is exploring leads for future occupants. Trustee Dorn requested an update on the Area 5 trustee vacancy. President Flamer replied that interviews will be held the week of September 21st for the vacant seats. Trustee Emad congratulated Dr. Flamer for his vision and forward thinking.

Reports: 6.2 Vice President of Instruction & Student Services - Dr. Angelina Hill

Dr. Hill discussed the Welcome Back Video for students prepared by the Student Services Department. Dr. Hill announced fantastic things happening at the Del Norte Education Center and at the Klamath-Trinity Instructional Site. Trustee Biggin thanked Dr. Hill for supporting the branch campus'.

Reports: 6.3 Vice President of Administrative Services - Ms. Julia Morrison

Vice President Morrison informed trustees of the bulk amount of Personal Protection Equipment (PPE) that has been shipped to the Eureka Campus and was provided by the State.

Reports: 6.4 Executive Director of College Advancement and the Foundation - Mr. Marty Coelho

Executive Director Coelho presented the Foundation Quarterly Report. He confirmed for Trustee Mathews that the Redwoods Room and Board Scholarship program continues and is currently assisting 17 students. They have facilities to accommodate up to 25 students.

7. DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

8. PUBLIC COMMENT REGARDING THE CLOSED SESSION

9. CLOSED SESSION

There were no closed session agenda items.

10. RECONVENE TO OPEN SESSION

11. ADJOURNMENT

There being no further business, the meeting was adjourned at 3:16 p.m.