From: Roberts, Taryn
To: Hill, Wendy

Subject: Year-End Action Items for CDC

Date: Tuesday, June 15, 2021 11:31:54 AM

Hi Wendy,

- 1. Screenshot of USDA payments for the months for October-June. (Please include July if the payment received in July was a reimbursement for June.)
- 2. A list of the payments received from EHS since 17-18 to current, if we could get the amount and the date sent, that would be ideal.
- 3. Please send all 20/21 invoices as soon as received.
- 4. Complete 06/22/21 CalCard as soon as possible.

All of these items will help us transition into the new year and close out 20/21 quickly. Let me know if you have any questions.

Thank you,

Taryn Roberts
Budget and Accounting Analyst
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