

Executive Cabinet Meeting (Wednesday, September 25, 2019)**MEMBERS PRESENT:** Keith Flamer, Julia Morrison, Marty Coelho, Joe Hash

1. Agenda Items

Action: 1.1 Position Requisitions1) Permanent; Custodian; Replacement; *APPROVED*2) Assistant Professor; Auto Tech; *APPROVED*

Information: 1.2 Expected Power Outage on Sunday October 6th

There will be a power outage on the Eureka campus on Sunday, October 6th due to the UIR project. The power will be out all day.

Discussion: 1.3 Pay Phone on Campus

There is a pay phone outside the LRC. Do we need it? The cost is \$540 per year and there were 14 toll free calls made and 4 coin calls in a one-month period. Julia will obtain additional data.

Discussion: 1.4 Budget Request Form and Program Review

The BAC has been reviewing ongoing budget request for Program Review. The Budget Review Form comes from a Vice President and go to Cabinet for approval, based on need.

Discussion: 1.5 Capital Outlay Claims

Claims in process that have been submitted to the State for reimbursement are the UIR, Creative Arts and P.E.

Discussion: 1.6 October 7 CR/HSU Collaboration Meeting

Keith announced the initial CR/HSU Collaboration meeting on October 7th. C.R. will host 25 people from H.S.U. and the media.

Action: 1.7 Re-evaluation 2019-20 Positions

New ACCJC Standards - we need more money for Distance Education and an Instructional Designer.

Information: 1.8 Counselor Day--October 25

Joe invited both Keith and Angelina to speak on Counselor Day, October 25th.