

REGULAR MEETING OF THE BOARD OF TRUSTEES (Tuesday, May 5, 2020)

MEMBERS PRESENT: Colleen Mullery, Danny Kelley, Richard Dorn, Bruce Emad, Carol Mathews, Sally Biggin, Bonnie Deister

ALSO PRESENT: Keith Flamer, Angelina Hill, Julia Morrison and Marty Coelho

President Mullery called the meeting to order at 1:03 p.m.

President Mullery led the flag salute in honor of those who are serving our country.

President Mullery asked for a roll call. All members were present.

1. COMMENTS/BOARD BUSINESS**Procedural: 1.1 General Public Comments**

President Mullery called for public comments. There were none.

Discussion, Information: 1.2 Member Comments

Trustee Biggin reported that the CCCT Board has been very active, meeting needs and answering questions. Trustee Biggin is actively serving on four ad hoc committees of the Board. A presentation is being finalized and will be available for trustees on Thursday at noon.

Trustee Mathews attended a CCCT webinar on April 23rd addressing legislative updates and financial issues.

Procedural: 1.3 Board Committee Reports

Trustee Mathews stated that the ad hoc committee on the evaluation of the President/Superintendent has received all survey responses and will be discussed today in closed session.

Trustee Mathews stated that the audit committee met today and discussed a TRAN and budget projections.

Trustee Dorn stated that the board self evaluation went out today and should be completed by May 15th.

Action: 1.4 Resolution 759 Ordering Board of Directors Election; Consolidation of Elections; and Specifications of Election Order**Recommended Action: The President/Superintendent recommends approval of Resolution 759 Ordering Board of Directors Election; Consolidation of Elections; and Specification of Election Order.**

A motion was made and seconded (Dorn/Emad) to approve Resolution 759 Ordering Board of Directors Election; Consolidation of Elections; and Specifications of Election Order. President Flamer stated that the resolution will be provided to Trinity County for the C.R. Area 7 Board of Trustees election. The motion was carried unanimously by roll call vote.

Action: 1.5 Resolution 760 Ordering Governing Board Member Election**Recommended Action: The President/Superintendent recommends approval of Resolution 760 Ordering Governing Board Member Election.**

A motion was made and seconded (Dorn/Biggin) to approve Resolution 760 Ordering Governing Board Member Election. The motion was carried unanimously by roll call vote.

Action: 1.6 Resolution 761 Ordering an Election, Requesting County Elections to Conduct the Election, and Requesting Consolidation of the Election

A motion was made and seconded (Biggin/Emad) to approve Resolution 761 Ordering an Election, Requesting County Elections to Conduct the Election, and Requesting Consolidation of the Election. The motion was carried unanimously by roll call vote.

2. CONSENT CALENDAR ACTION ITEMS

Action (Consent), Minutes: 2.1 Minutes of the April 07, 2020 Regular Meeting

Action (Consent), Minutes: 2.2 Minutes of the April 16, 2020 Special Meeting

Action (Consent): 2.3 Approve/Ratify Personnel Actions

Recommended Action: The President/Superintendent recommends approval of the personnel items as presented.

Action (Consent): 2.4 Approve/Ratify Contracts, Agreements, MOUs

Recommended Action: The President/Superintendent recommends approval/ratification of the contracts, agreements, and MOUs as presented.

Action (Consent): 2.5 Approve Bond Project Status

Recommended Action: The President/Superintendent recommends approving the Bond Project status report.

Action (Consent): 2.6 Approve Curriculum Changes

Recommended Action: The President/Superintendent recommends approval of the attached curriculum changes.

Action (Consent): 2.7 Approve Monthly Financial Status Report

Recommended Action: The President/Superintendent recommends that the Board of Trustees approve the monthly Financial Status Report for year-to-date activity through March 31, 2020 for the 2019-20 fiscal year.

Action (Consent): 2.8 Approve Quarterly Financial Status Report

Recommended Action: The President/Superintendent recommends approval of the Quarterly Financial Status Report, CCFS-311Q, for the quarter ended March 31, 2020.

A motion was made and seconded (Emad/Mathews) and carried unanimously by roll call vote to approve the consent calendar items as presented.

3. ACTION/DISCUSSION ITEMS

Action: 3.1 Authorize Sale Of Construction Technology House #44, 4890 Amigo Court, Eureka Ca 95503 With A \$365,000.00 Listing Price And Authorize The President/Superintendent To Accept A Reasonable Offer And To Execute The Required Documents.

Recommended Action: The President/Superintendent recommends approval of the sales plan for Construction Technology House #44, 4890 Amigo Court, Eureka and approval to authorize the President/Superintendent to accept a reasonable offer and to execute the required documents. The suggested listing price of \$360,000.00 is recommended.

A motion was made and seconded (Dorn/Biggin) and carried unanimously to approve agenda item 3.1 Authorize Sale Of Construction Technology House #44, 4890 Amigo Court, Eureka Ca 95503 With A \$365,000.00 Listing Price And Authorize The President/Superintendent To Accept A Reasonable Offer And To Execute The Required Documents.

Action: 3.2 Second Read of Board Policies and Administrative Procedures

Recommended Action: The President/Superintendent recommends that the Board approve the attached Board Policies and Administrative Procedures.

A motion was made and seconded (Mathews/Deister) and carried unanimously by roll call vote to approve agenda item 3.2 Second Read of Board Policies and Administrative Procedures.

Action: 3.3 Authorize TRAN for Fiscal Year 2020-21

Recommended Action: The President/Superintendent recommends participation in a Tax and Revenue Anticipation Note (TRAN) offering. This approval allows staff to work on developing a TRAN for 2020-21. Staff will present an action item to approve a specific TRAN at an upcoming Board meeting.

A motion was made and seconded (Emad/Biggin) to approve agenda item 3.3 Authorize TRAN for Fiscal Year 2020-21. President Flamer confirmed for the Board that the construction project was not the reason for consideration of a TRAN. President Flamer stated that the reason for the TRAN would be due to delayed funding from the State. The difference between a TRAN and a COP was discussed. The motion was carried unanimously by roll call vote.

4. ORGANIZATIONAL REPORTS

Reports: 4.1 ACADEMIC SENATE- Co-President Gary Sokolow

Reports: 4.2 CRFO-President Michelle Haggerty

Reports: 4.3 CLASSIFIED- President Tami Engman

Reports: 4.4 MANAGEMENT COUNCIL- President Ron Waters

5. ADMINISTRATIVE REPORTS

Reports: 5.1 President/Superintendent's Report - Dr. Keith Flamer

Dr. Flamer reported on the CARES Act, which will send direct aid to enrolled students. Trustees expressed concern for DACA students, who will not receive CARES Act funding.

Reports: 5.2 Vice President of Instruction and Student Services- Dr. Angelina Hill

Dr. Hill discussed ongoing efforts to contact students individually to provide assistance in continuing their education. Instructional Council, shared governance groups and new programs are working together to be as innovative as possible in an effort to serve students.

Reports: 5.3 Vice President of Administrative Services - Ms. Julia Morrison

Vice President Morrison added to her written report stating the District should be receiving the 50% institutional funding soon.

Reports: 5.4 Executive Director of College Advancement and the Foundation - Mr. Marty Coelho

Mr. Coelho announced a campaign to purchase Chrome Books for students. He has been working with Cooperation Humboldt and the Wiyot Tribe on a Food Forest Project.

6. DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

Information: 6.1 Disclosure

President Mullery disclosed the items to be discussed in closed session.

7. PUBLIC COMMENT REGARDING THE CLOSED SESSION

President Mullery called for public comment regarding closed session. There were no public comments.

8. CLOSED SESSION

Information: 8.1 Public Employee Discipline/Dismissal/Release

9. REPORT FROM CLOSED SESSION

There was no report out from closed session.

10. RECONVENE TO OPEN SESSION

11. ADJOURNMENT

There being no further business, the meeting was adjourned at 3:18 p.m.