COLLEGE OF THE REDWOODS | **PROGRAM REVIEW** **Student Services Program Review Template**

Year :
2019-2020

Program :
ASC

Save My Work

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| Program Information | Program Indicators | Critical Reflection of Assessment Activities | Evaluation of Previous Plans | Planning | Resource Requests | Author Feedback | PRC Response |

4.1 Program Plans

Based on data analysis, student learning outcomes and program indicators, assessment and review, and your critical reflections, describe the actions to be taken for the next academic year in order of importance (from #1 at the top = highest priority and down from there).
Please be specific. This section and section 6 should include a detailed justification so that the resource prioritization committees understand your needs and their importance. Plans should be actionable, measurable and not just resource requests.
List related institutional planning goals.

#	Program Plans	Related Institutional Planning Goals	Relationship to Previous Assessment	Expected Impact on Program/Student Learning	Resources Needed	

1	Working with the Office of Instruction, continue offering of Drop-In Writing Assistance by faculty across a variety of disciplines and evaluate its impact on student success	Ed Master Plan GOAL 3a: Broaden learning support opportunities including tutoring and peer mentorship. GOAL 4a: Strengthen communication and working relationship between instruction and student development. GOAL 5a: Enhance support of basic skills students.	By providing writing assistance on a drop-in or appointment basis rather than through writing center courses, more students will have access to the specific writing help they need.	This should allow a wider range of students at all levels to get writing assistance appropriate to their specific needs and thus should improve student success.	Yes	Edit Delete Raise Priority Lower Priority
2	Improve security and oversight of instructional testing area(DE proctored tests, accommodated testing, and make-up exams) as well as records and files used for testing and tutoring.	Ed Master Plan GOAL 2b: Expand support services for online students	Students have a generally positive perception of instructional testing. However, furnishings and equipment used in the testing area are extremely old and do not provide adequate ability to monitor students taking exams. Testing and tutoring files need to be maintained securely to meet accreditation and legal requirements including FERPA.	Improving security for testing will allow the ASC to continue to maintain a high level of academic integrity.	Yes	Edit Delete Raise Priority Lower Priority
3	Provide effective and sustainable academic support to help improve student success, particularly in transfer-level courses required by STEM and CE disciplines.	Ed Master Plan GOAL 2b: Expand support services for online students GOAL 5a: Enhance support of basic skills students.	Because of the cost of EPIC relative to the apparent success rate of the program, we need to explore alternative ways of supporting students so they can be successful in their courses, as well as testing whether the EPIC model can be sustainable and successful in specific targeted courses.	Any effective method of student academic support should help to increase student success and overall program completions. By limiting EPIC to a very few high-impact courses, and developing other models of academic support, we hope to develop a truly sustainable long-term support structure.	Yes	Edit Delete Raise Priority Lower Priority
					No ∨	Add

The vision for success goals are institutional planning priorities for the next several years. You can find the full Vision for success document at this link (Vision for Success Goals). Please comment on how your area is planning to address the following during this academic year:

1. **Increase the number of completers (including AA-T degrees, AA/AS degrees, and certificates)**
2. **Decrease the number of average total units a student must take to complete (For example, a discussion of Guided Pathways work in your area might be appropriate here, or larger efforts your area is undertaking**

to decrease total units to completion)

3. **Equity (What is your area doing to promote equity across student groups?)**

4. **Increase the number of students finding living-wage work in a related field of study (CE areas only need to complete this section)**

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By providing a secure and accessible environment for students to take exams for which they need
accommodations or which they were not able to take in their classes, the ASC helps ensure that
students are able to complete their courses of study in a more timely manner.  The academic
support offered in the form of drop-in writing assistance and other tutoring services helps
students succeed in courses that they otherwise might not pass.
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