



COLLEGE OF THE REDWOODS

INSTRUCTIONS TO BIDDERS/NOTICE INVITING BIDS FOR THE DINING SERVICES BEVERAGE RFP

Thank you for your interest in this bid opportunity. The following contains a detailed discussion of what needs to be included in a response.

Each bid submitted to the College of the Redwoods (“CR”) for the **Dining Services Beverage RFP** shall be in accordance with the following instructions and requirements, which are part of the Contract Documents for this Project. CR seeks to enter into an exclusive five year contract.

Price is an important component of this Request for Proposals (RFP). CR will first determine if the Vendor’s Dining Services Beverage RFP response is responsive to all of parts of this RFP. Then, the Bid Pricing will be reviewed to determine the lowest qualified bidder. This RFP is not “commission based”. Instead, CR is seeking the lowest cost for the products and services described in this RFP. Therefore, it is critical that Vendors respond with their lowest bid.

1. **Mandatory Requirements:** A bid will not be considered unless the Vendor submitting the bid meets the following criteria:

Bids shall be received at the following address:
Office of the Vice President, Administrative Services
College of the Redwoods
7351 Tompkins Hill Rd
Eureka, CA 95501-9300

A copy of this public bid and other relevant documentation may be downloaded at:
<http://redwoods.edu/District/BusinessOffice/Purchasing.asp>

Bids are due by 2:00 p.m. (Pacific time) on June 20, 2017. Late bids will be rejected. It is the responsibility of the submitting Vendor to make sure the bid is delivered to the specified location by the date and time specified above. Bids must be sealed with the envelopes clearly marked in the lower left hand corner “Sealed Bid for Dining Services Beverage RFP”. At the bid opening, CR will award a contract to the lowest bidder meeting the requirements, or CR may choose to not award any bid.

Bid Timeline: The following is a description of the principal activities to be completed under this RFP and the timeline for completion of each activity. The following notwithstanding, the District expressly reserves the right to amend the extent, nature or scope of RFP activities and/or the timeline for commencing/completing RFP activities.

- May 10, 2017: public bid published
- May 12, 2017: Last day to submit public bid questions
- May 15, 2017: District response to all questions
- June 20, 2017 at 2 p.m. (Pacific time): Responses due and bid opening.
- July 11, 2017 Board Meeting: Board of Trustees award of contract. Attendance is not required.

Please e-mail all questions regarding this bid to Lorie Walsh at Lorie-Walsh@redwoods.edu. The last day for submission of questions is May 12, 2017. All questions will be responded to in writing on or before May 15, 2017 and posted to this website:
<http://redwoods.edu/District/BusinessOffice/Purchasing.asp>.

To ensure each Vendor receives equal information in preparing their bid, Vendors are prohibited from directly contacting other District, College, or Foundation employees during the pre-submission process. No oral interpretations, clarifications or modification to the public bid documents are



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authorized on behalf of CR, and Vendors shall not rely on such interpretations, clarifications, or modifications in preparing their bids.

CR reserves the right to accept all or part of any bid or to cancel in part or in its entirety this public bid. Acceptance of a Vendor's bid or ratification of a contract shall not obligate CR to operate Dining Services or to provide displays or refrigerators. In the event that CR closes or substantially reduces Dining Services operations so that sales are reduced by 50% or more from the first year's sales under this RFP, the Vendor may request in writing of the Vice President, Administrative Services to remove/retrieve its post mix equipment.

It is the policy CR that no person or Vendor shall be excluded from participation in, denied the benefits of, or otherwise be discriminated against in the award and performance of any CR contract on the grounds of race, ethnicity, creed, religion, color, national origin, age, sex, or sexual orientation.

CR purchasing and contracting is conducted in accordance with all applicable Federal and State statutes and regulations including, but not limited to, the debarment and suspension of Firms clause and attachment O – Circular A-110.

2. **Background Information:** College of the Redwoods is a single-college District with approximately 4,000 Full Time Equivalent Students (FTES). It is comprised of one main campus located at 7351 Tompkins Hill Rd., Eureka, California, an educational center, as well as other sites and locations. The College of the Redwoods Foundation (Foundation) operates under California Title V, Section 59250 as an auxiliary organization of the Redwoods Community College District. The Foundation exists for the general benefit of the District and its students.

3. **Information and General Conditions**

- 3.1 **Definitions:**

- **CR, District, Redwoods, Foundation, and College** refers to the Redwoods Community College District and the College of the Redwoods Foundation, including all employees, officers, and agents of the District.
- **Vendor, Bidder, Responder, Firm, and Proposer** shall be construed to include the Vendor and all employees, officers, and agents of said Vendor.
- **Approved Cups** refers to the disposable cups and other containers supplied by Vendor after approval by the Dining Manager and bearing the trademark(s) of Vendor and/or other Products. CR has a strong interest in custom label cups.
- **Exclusive Soft Drink Pouring and Vending Rights** means the exclusive right to designate the brand of Soft Drinks, Isotonic Beverages, teas, energy drinks, bottled waters, enhanced waters, high end specialty drinks and bottled or canned juices to be served, sold, vended, dispensed or otherwise made available at College of the Redwoods Dining Services. The Dining Manager at his/her sole discretion will determine the product sales mix and amount of display space under this RFP, and in particular will reject products with low sales. At the Dining Manager's discretion, up to 10% of the display space may be used for competing products based on student demand. This does not include the College of the Redwoods Bookstore which is operated by another vendor, off campus individual purchases for use in campus residences, or personal offices. The Athletic Department reserves the right to select the appropriate isotonic beverage for their program. This does not include vending machines across campuses operating under a separate contract. The vending machine contractor is willing to exclusively stock beverage brands of the Vendor awarded the contract under this RFP. CR has a strong interest in custom label bottled water.
- **Excluded Beverages:** Exceptions include, but are not limited to: milk, tap water, hot chocolate, dispensed juices and juice blends, dairy drinks, dispensed hot and iced coffees, and all alcoholic



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and non-alcoholic beer, liquor, and wine beverages. Beverages containing nicotine or any ingredient prohibited by the State of California or CR.

- **Excluded Containers:** No glass containers or otherwise breakable containers shall be sold or provided to CR, except with express written permission of the Dining Manager. No containers with packaging, artwork, text, or otherwise that is deemed inappropriate for a community college where minors may be present, in the sole judgement of the Vice President, Administrative Services or the President/Superintendent.
- **Other exclusions:** Vendor shall not install any equipment, devices, electronics, or other items not specifically approved and itemized in the Vendor's proposal. However, Vendor may install security devices, for example to prevent theft or tampering. CR and the Vendor will work cooperatively to assure reasonable security can be achieved.
- **Green Considerations:** The CR community is concerned about waste produced from beverage containers. CR has a strong interest in a recycling promotion, reduced waste products, reusable cups, or other green initiatives.

3.2 **Service Personnel and Vehicles:** The Vendor's personnel shall, at all times, be dressed in service uniforms showing the Vendor's name and shall observe all CR regulations in effect. The Vendor shall be responsible for furnishing its service personnel the proper company uniforms. Vendor's delivery vehicles must have its company name visible and adhere to CR advertising policies and must not include advertisement of alcoholic beverages, tobacco products, other items deemed inappropriate for a community college where minors may be present, in the sole discretion of the Vice President, Administrative Services or the President/Superintendent. The Vendor is to adhere to Education Code Section 45125.1 requiring that no employee of Vendor shall come in contact with pupils until the Department of Justice has determined that he or she has not been convicted of a serious or violent felony.

Service personnel shall conduct themselves in a professional manner and shall refrain from using racial slurs, vulgar, threatening, or otherwise inappropriate language, gestures, and behaviors. If the President/Superintendent instructs the Vendor in writing that a specific employee of the Vendor is not welcome at CR (persona non grata) due to violations of CR policy and procedures, the Vendor shall not assign that employee to return to CR for any reason. Service vehicles will be parked in accordance with CR parking regulations or may be subject to ticketing, etc.

3.3 **Signature:** The bid must be signed in the name of the Vendor and must bear the signature of the person authorized to sign bids on behalf of the Vendor.

3.4 **Award of Contract:** If the contract is awarded, it will be to the responsible Vendor whose bid is deemed by CR to be the lowest bid and whose bid meets the needs of CR. This public bid does not obligate CR until the execution of a written contract in a form approved by CR at its sole discretion. Upon approval of a contract, the Contract is effective from the date approved by the District's governing board. CR shall not be responsible for work done, even in good faith, before board approval of the Contract is effective.

The award shall be for a contract of not more than five years with no automatic renewal at the end of the contract term. Vendor shall promptly repair all equipment within 24 hours of a call for service.

Wherever there is variance between the language in Vendor's standard contract terms and conditions and the requirements and commitments stated in the CR's public bid and Vendor's response, those requirements and commitments set forth in the CR's public bid and Vendor's response will take precedence over the Vendor's standard contract terms and conditions.

3.5 **Bid Validity Period:** The bid shall remain valid for at least 60 days after submission.



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- 3.6 Disputes: Any disputes will be attempted to be resolved by informal mediation. The venue for any dispute shall be Humboldt County Superior Court and no other place.
- 3.7 Security Deposit: CR shall not pay a security deposit.
- 3.8 Security: Vendor's equipment shall not interfere with CR's network computing systems and shall not compromise CR security protections. If at any time, CR's Chief Information Officer determines that any of the Vendor's equipment is interfering with or compromising CR's network computing systems or identified as a security risk at the CR's sole discretion, the Vendor shall promptly (within 24 hours) correct the situation to CR's satisfaction or provide a replacement device at no additional cost to CR. Where appropriate, Vendor shall apply security patches, maintenance software updates and the like to Vendor's equipment, promptly after release by the manufacturer. Vendor shall not rely on default equipment passwords and shall change such passwords at the time of installation.
- 3.9 Delivery: Vendor shall be prepared to install equipment and provide stock and supplies within 30 days from the date of contract. If necessary, Vendor shall coordinate with existing vendor for removal of old equipment and installation of new equipment. Vendor will coordinate with the Dining Manager to reduce interruption to Dining operations which may require work to be completed in the early morning or evening or on weekends.
- 3.10 Liquidated Damages: In case of failure on part of the Vendor to complete all work specified in this public bid, in the time period stated above, the successful bidder shall pay CR, as liquidated damages, the sum of One Hundred Dollars (\$100) per day for each calendar day beyond the date specified until the equipment is satisfactorily delivered, including delivery, setup, testing, training of CR staff, and waste removal.
- 3.11 Prime Responsibility: CR will consider the Vendor to be the sole point of contact with regard to contractual matters resulting from the contract.
4. **Bid Response Requirements**: Bids shall include, in the following order:
- 4.1 Title Page: Indicate "Sealed Bid for Dining Services Beverage RFP," the full legal name of the Vendor, address, type of entity, Federal Taxpayer ID number, the name of the Vendor's contact person for the purposes of this public bid, the telephone number of the contact person, email address of the contact person, and the date. This Title Page must be hand signed (wet signature) and dated by an owner of, corporate officer of or agent authorized to submit a response to this public bid.
- 4.2 Description of Services, Background, and Staff: Provide a brief overview of the types of work and history of your firm. Note the number of employees, the number of years your firm has done business in California. Include a summary of your qualifications as they relate to this bid and how they qualify your organization to be the best fit.
- 4.3 Authorization: Vendor must certify in writing that it is an authorized vendor in good standing with their brand(s) and authorized by the brand(s) to sell the products and services in this RFP. No "gray market" sales are allowed.
- 4.4 References: Provide a list of two client references. Include the name of the client, address, telephone, and name of each client's manager.
- 4.5 Bid Pricing: The Vendor will complete Bid Proposal Form attached to this RFP which will provide pricing by product line in detail. This RFP is not "commission based". Instead, CR is seeking the lowest cost for the products and services described in this RFP. Therefore, it is critical that Vendors respond with their lowest bid. Proposals that include commissions or payments will be rejected.
- 4.6 Reports: The Vendor will provide CR with monthly reports of sales by product line including wholesale price per unit, number of units, and total price. The Vendor will provide a sample copy of the monthly report.



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- 4.7 Contact Information and Repairs: The Vendor will provide a number to call for equipment maintenance and repair service 24 hours a day, seven days a week, to minimize equipment down time should malfunctions be reported. The Vendor will respond to equipment service and repair calls/reports within a minimum of twenty-four hours between the hours of 7:00 AM and 7:00 PM, Monday through Friday.
- 4.8 Advertising: CR seeks to limit or eliminate commercial advertising across its campuses. Award of this RFP shall not create a right or expectation to place advertising on CR property, websites, etc. CR may allow limited advertising on campus at the sole discretion of Vice President, Administrative Services or the President/Superintendent. CR has a strong interest in promotions on diversity, health lifestyles, and the importance of education. The Vendor may provide a summary of advertising or promotions proposed under this RFP.
- 4.9 The preceding sections shall contain only the information requested. If the Vendor desires to present additional information, such additional information shall be presented in this section of the public bid. If there is no additional information present, indicate, "There is no additional information to present."

5. Soft Drink Bid Conditions

5.1 Description of equipment:

- One self-service retail fountain soda machine with ice bin, ice maker, and 8 faucets for Dining (Dining Manager will determine types of selections which will include at least 3 no-calorie or low-calorie options). Fountain must also dispense cold water.
- One self-service retail ice tea fountain with 2 faucets for Dining (2 selections, at least one unsweetened tea and the other sweet or flavored, self-contained chilling).
- One portable retail fountain soda with ice bin and 4 faucets for Athletic and other events.
- Two small self-service retail can or bottle drink coolers for the cashier lines for Dining.
- Any and all Soft Drink dispensing equipment, cup holders, bottle and can dispensers and displays, and all other equipment furnished, sold, or otherwise provided by Vendor under this RFP shall be new (unused, not rebuilt, not refurbished, not remanufactured), clean, current production and shall not have been used for demonstration purposes, and shall not have been previously damaged. The Vendor will supply the Dining Manager with documentation to verify all equipment being installed complies with the requirements of this section.
- Vendor shall maintain equipment throughout the life of the Contract free and clear of any liens, mortgages, and encumbrances unless otherwise agreed by the Vice President, Administrative Services.
- All equipment will be installed by the Vendor with all appropriate safety devices and features installed and enabled (not bypassed). All installations shall be made in a neat and skillful manner and all equipment furnished shall be subject to the approval of the Vice President, Administrative Services.
- The Dining Manager shall determine installation location of the required equipment. The Vendor shall assume sole expense and risk to place, install and maintain all soft drink dispensing and holding equipment. Where necessary, electricity, water and waste drainage shall be brought to the equipment by CR. All installation and alterations to the existing space and facilities shall have prior written approval of the Vice President, Administrative Services.
- Electrical equipment will be UL Listed and marked on each product. Equipment shall comply with applicable CalOSHA safety standards and shall be appropriately earthquake secured, if necessary. Vendor will supply a surge protector strip for Vendor's equipment (or surge



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protection built into the equipment) to reduce the risk of equipment damage due to electrical variations. Equipment will be Energy Star rated.

- All equipment must comply with the Americans with Disabilities Act (ADA) and must be installed in a manner that maintains ADA compliance.
- Vendor shall promptly remove all waste matter and haul off of CR premises at Vendor's sole expense. This includes but is not limited to all packing materials and boxes for equipment, all of the Vendor's old equipment, tubing, cabling, attachments, containers and the like that will no longer be used under this RFP. Waste includes any spoiled or stale dated product. Vendor will provide a full price credit for all spoiled or stale dated product. Vendor will not place their waste in CR refuse containers.
- Vendor will promptly remove within 24 hours and will not attempt reintroduce on CR property any and all of Vendor's items, equipment, displays, merchandising, or the like that are determined to be inappropriate for the college community in the sole judgement of the Vice President, Administrative Services or the President/Superintendent of the Redwoods Community College District.
- Vendor will provide training to Dining staff on routine equipment cleaning. Vendor will service and clean all equipment on at least a quarterly schedule to ensure equipment functions properly and is sanitary. Vendor will clean or replace reusable filters and will replace disposable filters if dirty at the time of the quarterly cleaning. Vendor will institute and maintain a program of preventive maintenance and regular replacement of worn, damaged, or malfunctioning soft drink pouring equipment.
- CR shall not guarantee uninterrupted utility service, except that it shall be diligent in restoring service following an interruption. CR shall not be liable for any loss that may result from the interruptions or failure of any such utility services.
- Postmix equipment meeting or exceeding specifications to be furnished on this contract shall be new and furnished at no charge to CR. The Vendor will provide all materials, accessories and labor required for proper installation. Vendor instruction regarding setting and adjustment of the system to meet standards, and daily cleaning type of maintenance, shall be provided to the using locations as required. Dispensers operate with their own electrical refrigeration unit for service of cold beverages. All equipment, beverage and CO2 cylinders, ice makers, hoses and other accessory components must be maintained in good condition at no charge by the Vendor or be promptly replaced.
- All equipment provided on this contract must be insured by the Vendor with complete coverage for any damage, theft, etc, incurred during the entire contract period. Equipment additions and deletions during the period of contract must be approved by the Vice President, Administrative Services in writing. Any contracts or agreements for additional equipment must be signed by the Vice President, Administrative Services.

5.2 Billing and Payments: All deliveries are to be accompanied by itemized, dated, priced written invoices referencing the PO number for the respective fiscal year term and service area. All statements must reference the PO number and are to be in "PDF" format and emailed monthly to these three email addresses:

holly-cunningham@redwoods.edu

Business-Office@Redwoods.edu

Dining@Redwoods.edu

6. Selection Procedures



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- 6.1 Upon acceptance of a bid, CR shall, by letter, officially notify the successful bidder of said acceptance.
- 6.2 If the successful bidder refuses or otherwise fails to sign the contract or provide documentation such as insurance binders, required by CR within ten (10) business days of receipt of the notice of award, CR shall have the right to rescind the award of the contract.
- 6.3 CR shall not be liable for any costs, expenses, or losses, including without limitation loss of business opportunity, claimed or incurred by any party in connection with the preparation or submission of a bid in response to this public bid or otherwise in connection with this public bid or its modification, postponement or cancellation. All bids become public records and are the property of CR upon submission.
- 6.4 Bid Protest. Any bid protest must be in writing and received by CR before 5:00 p.m. no later than three (3) working days following bid opening and shall comply with the following requirements:
- The bid protest must contain a complete statement of the basis for the protest and all supporting documentation.
 - The party filing the protest must have actually submitted a bid for the Project. A bidder may not rely on the bid protest submitted by another bidder, but must timely pursue its own protest.
 - The protest must refer to the specific portion or portions of the Contract Documents upon which the protest is based.
 - The protest must include the name, mailing address, telephone number, and email address of the person representing the protesting bidder.
 - The bidder filing the protest must concurrently transmit a copy of the bid protest and all supporting documentation to all other bidders with a direct financial interest which may be affected by the outcome of the protest, including all other bidders who appear to have a reasonable prospect of receiving an award depending upon the outcome of the protest.
 - The bidder whose bid has been protested may submit a written response to the bid protest. Such response shall be submitted to the District before 5 p.m. no later than six (6) working days following bid opening, and shall include all supporting documentation. Such response shall also be transmitted concurrently to the protesting bidder and to all other bidders who appear to have a reasonable prospect of receiving an award depending upon the outcome of the protest.
 - The procedure and time limits set forth in this section are mandatory and are the bidder's sole and exclusive remedy in the event of bid protest. The bidder's failure to comply with these procedures shall constitute a waiver of any right to further pursue the bid protest, including filing a Government Code claim or legal proceedings.
 - If the District determines that a protest is frivolous, the protesting bidder may be determined to be non-responsible and that bidder may be determined to be ineligible for future contract awards by the District.
 - A "working day" for purposes of this section means a weekday during which the CR's office is open and conducting business.



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BID PROPOSAL FORM

Governing Board
Redwoods Community College District

Dear Members of the Governing Board:

The undersigned, doing business under the name of _____, having carefully examined the Specifications for the equipment sought by the District, and all other Contract Documents for the Dining Services Beverage RFP proposes to furnish all required materials and equipment, including all delivery costs and taxes, services and labor required for the provision of the equipment specified, in strict conformity with the Contract Documents, including the Specifications, as follows.

By responding to this Request For Proposals (RFP), the Vendor is expressly agreeing that any existing or previous agreements, contracts and/or other arrangements, written or verbal, which the Vendor believes may exist between the Vendor and College of the Redwoods including its District or Foundations, regarding soft drink sales, snack sales, advertising, gift or donations to College of the Redwoods, and all obligations of College of the Redwoods arising from such relationship, if any, are automatically terminated effective the date of award of contract for this RFP, unless the College of the Redwoods requests an extension of such relationship in writing prior to that date.

Equipment required to be installed by Vendor and Beverage Pricing Proposal:

- 1. One self-service retail fountain soda machine with ice bin, ice maker, and 8 faucets for Dining (Dining Manager will determine types of selections which will include at least 3 no-calorie or low-calorie options). Fountain must also dispense cold water:

Model year: _____
Manufacturer: _____
Model Number: _____

- 2. One self-service retail ice tea fountain with 2 faucets for Dining (2 selections, at least one unsweetened tea and the other sweet or flavored, self-contained chilling):

Model year: _____
Manufacturer: _____
Model Number: _____

- 3. One portable retail fountain soda with ice bin and 4 faucets for Athletic and other events:

Model year: _____
Manufacturer: _____
Model Number: _____



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- 4. Two small self-service retail can or bottle drink coolers for the cashier lines for Dining:

Model year: _____

Manufacturer: _____

Model Number: _____

- 5. Beverage Pricing Proposal: Vendor shall propose CR cost for canned, bottled, and fountain products sold by CR Dining. This RFP is not "commission based". Instead, CR is seeking the lowest cost for the products and services described in this RFP. Therefore, it is critical that Vendors respond with their lowest bid. Proposals that include commissions or payments will be rejected. This proposed pricing will be part of the financial evaluation in determining contract award. Any item not disclosed in this section of the RFP response shall not be sold at CR unless approved by the Vice President, Administrative Services. Vendor must honor this pricing schedule through June 30, 2018. Then, Vendor and the CR Dining Manager will negotiate an inflationary price increase each year for subsequent years of the contract, except that the price shall not increase by more than 5% in any single year.

Vendor must provide a schedule as follows. Examples of items are noted below. The Vendor shall complete the schedule for each type of beverage to be included under this RFP for sale at Dining Services.

Table with 5 columns: Beverage Item, Size, Type, Number in a case, CR cost per case. Rows include Coke with Lime, Diet Pepsi, Gatorade regular flavor, Starbucks Doubleshot Espresso.

Table with 5 columns: Beverage Item, Size, Type, Number in a case, CR cost per case. Rows include Pepsi bag in box, Cups (16 ounce Plastic), Cups (20 ounce Paper).



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If a vendor believes that portions of a proposal constitute trade secrets or confidential commercial, financial, geological, or geophysical data, then the vendor must so specify by, at a minimum, stamping in bold red letters the term "CONFIDENTIAL" on that part of the proposal which the vendor believes to be protected from disclosure. The vendor must submit in writing specific detailed reasons, including any relevant legal authority, stating why the vendor believes the material to be confidential or a trade secret. Vague and general claims as to confidentiality will not be accepted. CR will be the sole judge as to whether a claim is general and/or vague in nature. All offers and parts of offers that are not marked as confidential may be automatically considered public information after the contract is awarded. The vendor is hereby notified that CR may be required to consider all or parts of the offer public information under applicable law even though marked confidential.



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The undersigned has checked carefully all the above figures and understands that College of the Redwoods is not responsible for any errors or omissions on the part of the undersigned in making this bid.

ADDENDA:

Receipt of the following addenda is hereby acknowledged:

Addendum # _____ Dated: _____ Addendum # _____ Dated: _____

Addendum # _____ Dated: _____ Addendum # _____ Dated: _____

Respectfully submitted,

Company: _____

Address: _____

By: _____

(Please Print Or Type)

Signature: _____

Title: _____

Date: _____

Telephone: _____

Required Attachment

Signed Non-Collusion Declaration



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2014-15 Public Bid for Dining Services Beverage RFP

NONCOLLUSION DECLARATION

To be executed by the bidder and submitted with the bid.

_____, declares that he or she is _____ of _____, the party making the foregoing bid, and affirms that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true and correct; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: _____

Signature



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Public Bid for the Dining Services Beverage RFP

NOTICE OF AWARD

To:

Project Description: Dining Services Beverage RFP

College of the Redwoods has considered the bid submitted by you for the above described work in response to its Notice Inviting Bids for the Project.

You are hereby notified that your bid has been accepted in the amount of: _____ (\$ _____) for the following equipment:

If you fail to execute the Contract and to furnish the insurance within ten (10) calendar days from the date of issuance of this Notice, College of the Redwoods will be entitled to consider all your rights arising out of its acceptance of your bid as abandoned. College of the Redwoods will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this Notice of Award to College of the Redwoods.

Dated this _____ day of _____, 2017.

By _____ Authorized District Signature



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Public Bid – Notice of Award for the Dining Services Beverage RFP

Receipt of this above Notice of Award is hereby acknowledged by:

_____, this is the _____

day of _____, 2015.

By _____

Title _____