

**2015-2016 APPORTIONMENT ATTENDANCE REPORT**

Period: P2

District: Redwoods


**CERTIFICATION**

I, the District Chief Executive Officer, hereby certify that, to the best of my knowledge and belief (1) this report is true and correct, and (2) all data have been reported and compiled in accordance with provisions of the Education Code and Title 5 regulations adopted by the Board of Governors and instructions on this form.

I further certify that I have determined through consultation with staff directly responsible that (1) FTES reported on this form for State apportionments includes only courses which had received individual prior approval or were part of programs with prior approval by the governing board of the district and the Chancellor's Office; (2) no attendance has been reported for: (a) courses which do not fully comply with Title 5 Section 58051.5 relative to open enrollment and participation by any person who is otherwise qualified and eligible for admission to the college, except for inmate education courses maintained pursuant to Title 5 Section 58051.6, or (b) courses excluded from State apportionments by Education Code Section 8538 or, (c) indentured apprentices in courses of related and supplemental instruction maintained pursuant to Section 3074 of the Labor Code; and (3) all FTES eligible for State support have been reported whether or not funding is available.

The original signature of the district Chief Executive Officer is required.

**Chief Executive Officer: Dr. Keith Snow-Flamer**

Signature: 

Signature Date: 4/25/16

Electronic Certification Date: Monday, April 25, 2016

**District Contact Person: Rianne Connor**

Title: Director, Enrollment & Financial Aid Services

Phone: (707) 476-4187

EEmail: rianne-connor@redwoods.edu

Please return completed form to:

**CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE  
FISCAL SERVICES UNIT  
1102 Q STREET, 4th Floor  
SACRAMENTO, CA 95811-6511**

**2015-2016 APPORTIONMENT ATTENDANCE REPORT**

Period: P2

District: Redwoods

**PART I. FULL-TIME EQUIVALENT STUDENTS**

| <b>State Residents<br/>(and Nonresidents Attending<br/>Noncredit Courses)</b> |               |
|-------------------------------------------------------------------------------|---------------|
| Attendance FTES                                                               | Factored FTES |

**Summer Intersession (Summer 2015 Only)**

|                                       |       |       |
|---------------------------------------|-------|-------|
| 1. Noncredit (Parts IV.A.1 + VII.A.3) | 2.72  | 2.72  |
| 2. Credit (Parts III.A.1 + VI.A.1)    | 51.99 | 51.99 |

**Summer Intersession Courses (Summer 2016 Prior to July 1, 2016)**

|                                             |      |      |
|---------------------------------------------|------|------|
| 1. Noncredit (Parts IV.B.1 + VII.B.3)       | 0.00 | 0.00 |
| 2. Credit (Parts III.B.1 + VI.B.2 + VI.B.1) | 0.00 | 0.00 |

**Primary Terms (Exclusive of Summer Intersession)**

1. Census Procedure Courses

|                                           |          |          |
|-------------------------------------------|----------|----------|
| (a) Weekly Census Contact Hours (Part II) | 2,747.65 | 2,747.65 |
| (b) Daily Census Contact Hours (Part III) | 86.10    | 88.07    |

2. Actual Hours of Attendance Procedure Courses

|                           |        |        |
|---------------------------|--------|--------|
| (a) Noncredit (Part IV.C) | 85.76  | 87.72  |
| (b) Credit (Part IV.D)    | 265.89 | 271.98 |

3. Alternative Attendance Accounting Procedure Courses

|                                                                         |        |        |
|-------------------------------------------------------------------------|--------|--------|
| (a) Weekly Census Procedure Courses (Part V)(Credit)                    | 312.38 | 312.38 |
| (b) Daily Census Procedure Courses (Part V)(Credit)                     | 21.08  | 21.56  |
| (c) Noncredit Independent Study/Distance Education Courses (Part VII.C) | 0.00   | 0.00   |

**Total FTES**

|                      |          |          |
|----------------------|----------|----------|
| Total Credit FTES    | 3,485.09 | 3,493.63 |
| Total Noncredit FTES | 88.48    | 90.44    |
| Total FTES           | 3,573.57 | 3,584.07 |

| Supplemental Information                                 | FTES   |
|----------------------------------------------------------|--------|
| Inservice Training Courses                               | 0.00   |
| Basic Skills Courses and Immigrant Education (Noncredit) | 96.89  |
| Basic Skills Courses and Immigrant Education (Credit)    | 176.54 |

**2015-2016 APPORTIONMENT ATTENDANCE REPORT**

Period: P2

District: Redwoods

**PART I. FULL-TIME EQUIVALENT STUDENTS**

| Nonresidents    |               |
|-----------------|---------------|
| Attendance FTES | Factored FTES |

**Summer Intersession (Summer 2015 Only)**

|                                       |      |      |
|---------------------------------------|------|------|
| 1. Noncredit (Parts IV.A.1 + VII.A.3) | 3.71 | 3.71 |
| 2. Credit (Parts III.A.1 + VI.A.1)    | 4.90 | 4.90 |

**Summer Intersession Courses (Summer 2016 Prior to July 1, 2016)**

|                                             |      |      |
|---------------------------------------------|------|------|
| 1. Noncredit (Parts IV.B.1 + VII.B.3)       | 0.00 | 0.00 |
| 2. Credit (Parts III.B.1 + VI.B.2 + VI.B.1) | 0.00 | 0.00 |

**Primary Terms (Exclusive of Summer Intersession)**

1. Census Procedure Courses

|                                           |        |        |
|-------------------------------------------|--------|--------|
| (a) Weekly Census Contact Hours (Part II) | 105.60 | 105.60 |
| (b) Daily Census Contact Hours (Part III) | 6.55   | 6.70   |

2. Actual Hours of Attendance Procedure Courses

|                           |       |       |
|---------------------------|-------|-------|
| (a) Noncredit (Part IV.C) | 30.33 | 31.02 |
| (b) Credit (Part IV.D)    | 40.65 | 41.58 |

3. Alternative Attendance Accounting Procedure Courses

|                                                                         |      |      |
|-------------------------------------------------------------------------|------|------|
| (a) Weekly Census Procedure Courses (Part V)(Credit)                    | 9.37 | 9.37 |
| (b) Daily Census Procedure Courses (Part V)(Credit)                     | 0.82 | 0.84 |
| (c) Noncredit Independent Study/Distance Education Courses (Part VII.C) | 0.00 | 0.00 |

**Total FTES**

|                      |        |        |
|----------------------|--------|--------|
| Total Credit FTES    | 167.89 | 168.99 |
| Total Noncredit FTES | 34.04  | 34.73  |
| Total FTES           | 201.93 | 203.72 |

**2015-2016 APPORTIONMENT ATTENDANCE REPORT**

Period: P2

College: College of the Redwoods

**PART I. FULL-TIME EQUIVALENT STUDENTS**

| <b>State Residents<br/>(and Nonresidents Attending<br/>Noncredit Courses)</b> |               |
|-------------------------------------------------------------------------------|---------------|
| Attendance FTES                                                               | Factored FTES |

**Summer Intersession (Summer 2015 Only)**

|                                       |       |       |
|---------------------------------------|-------|-------|
| 1. Noncredit (Parts IV.A.1 + VII.A.3) | 2.72  | 2.72  |
| 2. Credit (Parts III.A.1 + VI.A.1)    | 51.99 | 51.99 |

**Summer Intersession Courses (Summer 2016 Prior to July 1, 2016)**

|                                             |      |      |
|---------------------------------------------|------|------|
| 1. Noncredit (Parts IV.B.1 + VII.B.3)       | 0.00 | 0.00 |
| 2. Credit (Parts III.B.1 + VI.B.2 + VI.B.1) | 0.00 | 0.00 |

**Primary Terms (Exclusive of Summer Intersession)**

1. Census Procedure Courses

|                                           |          |          |
|-------------------------------------------|----------|----------|
| (a) Weekly Census Contact Hours (Part II) | 2,747.65 | 2,747.65 |
| (b) Daily Census Contact Hours (Part III) | 86.10    | 88.07    |

2. Actual Hours of Attendance Procedure Courses

|                           |        |        |
|---------------------------|--------|--------|
| (a) Noncredit (Part IV.C) | 85.76  | 87.72  |
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3. Alternative Attendance Accounting Procedure Courses

|                                                                         |        |        |
|-------------------------------------------------------------------------|--------|--------|
| (a) Weekly Census Procedure Courses (Part V)(Credit)                    | 312.38 | 312.38 |
| (b) Daily Census Procedure Courses (Part V)(Credit)                     | 21.08  | 21.56  |
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**Total FTES**

|                      |                 |                 |
|----------------------|-----------------|-----------------|
| Total Credit FTES    | 3,485.09        | 3,493.63        |
| Total Noncredit FTES | 88.48           | 90.44           |
| <b>Total FTES</b>    | <b>3,573.57</b> | <b>3,584.07</b> |

| <b>Supplemental Information</b>                          | <b>FTES</b> |
|----------------------------------------------------------|-------------|
| Inservice Training Courses                               | 0.00        |
| Basic Skills Courses and Immigrant Education (Noncredit) | 96.89       |
| Basic Skills Courses and Immigrant Education (Credit)    | 176.54      |

**2015-2016 APPORTIONMENT ATTENDANCE REPORT**

Period: P2

College: College of the Redwoods

**PART I. FULL-TIME EQUIVALENT STUDENTS**

| Nonresidents    |               |
|-----------------|---------------|
| Attendance FTES | Factored FTES |

**Summer Intersession (Summer 2015 Only)**

|                                       |      |      |
|---------------------------------------|------|------|
| 1. Noncredit (Parts IV.A.1 + VII.A.3) | 3.71 | 3.71 |
| 2. Credit (Parts III.A.1 + VI.A.1)    | 4.90 | 4.90 |

**Summer Intersession Courses (Summer 2016 Prior to July 1, 2016)**

|                                             |      |      |
|---------------------------------------------|------|------|
| 1. Noncredit (Parts IV.B.1 + VII.B.3)       | 0.00 | 0.00 |
| 2. Credit (Parts III.B.1 + VI.B.2 + VI.B.1) | 0.00 | 0.00 |

**Primary Terms (Exclusive of Summer Intersession)**

1. Census Procedure Courses

|                                           |        |        |
|-------------------------------------------|--------|--------|
| (a) Weekly Census Contact Hours (Part II) | 105.60 | 105.60 |
| (b) Daily Census Contact Hours (Part III) | 6.55   | 6.70   |

2. Actual Hours of Attendance Procedure Courses

|                           |       |       |
|---------------------------|-------|-------|
| (a) Noncredit (Part IV.C) | 30.33 | 31.02 |
| (b) Credit (Part IV.D)    | 40.65 | 41.58 |

3. Alternative Attendance Accounting Procedure Courses

|                                                                         |      |      |
|-------------------------------------------------------------------------|------|------|
| (a) Weekly Census Procedure Courses (Part V)(Credit)                    | 9.37 | 9.37 |
| (b) Daily Census Procedure Courses (Part V)(Credit)                     | 0.82 | 0.84 |
| (c) Noncredit Independent Study/Distance Education Courses (Part VII.C) | 0.00 | 0.00 |

**Total FTES**

|                      |        |        |
|----------------------|--------|--------|
| Total Credit FTES    | 167.89 | 168.99 |
| Total Noncredit FTES | 34.04  | 34.73  |
| Total FTES           | 201.93 | 203.72 |

2015-2016 APPORTIONMENT ATTENDANCE REPORT

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ADJUSTMENT TO FULL-TIME EQUIVALENT STUDENTS (FTES)

| Reference:<br>Education Code Section 84890<br>Title 5 Sections 55700ff, 55720ff | Total Faculty Contact<br>Hours of Instruction<br>Released for<br>Flex-Time Activities<br>(see Instructions 2 & 3) | Total Faculty Contact<br>Hours of Instruction<br>(Actual Teaching Hours)<br>of All Instructors<br>in the Academic Year<br>Exclusive of<br>any Intersession<br>(see Instructions 5) | F Factor |
|---------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
|---------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|

**A. Credit Courses**

|                                                                                                                           |       |          |        |
|---------------------------------------------------------------------------------------------------------------------------|-------|----------|--------|
| 1. Weekly Census Procedure Courses<br>2. Daily Census Procedure Courses                                                   | 64.86 | 2,837.82 | 1.0229 |
| 3. Positive Attendance Credit Courses                                                                                     | 99.86 | 4,368.73 | 1.0229 |
| 4. Alternative Attendance Accounting Procedure<br>a. Weekly Census Procedure Courses<br>b. Daily Census Procedure Courses | 32.99 | 1,443.33 | 1.0229 |

**B. Noncredit Courses**

|                                 |       |          |        |
|---------------------------------|-------|----------|--------|
| 1. Positive Attendance          | 29.84 | 1,305.65 | 1.0229 |
| 2. Noncredit Distance Education | 0.00  | 0.00     | 1.0000 |

**2015-2016 APPORTIONMENT ATTENDANCE REPORT**

Period: P2

District: Redwoods

**PART IX. AB 540 HEADCOUNT AND SPECIAL ADMIT FTES**

**AB 540 Headcount Report**

In the space provided below, for the District as a whole, please provide the total number of students who received the Nonresident tuition fee exemption under AB 540 for the Fiscal Year. This total should include any student that was considered to be an AB 540 student during any part of a term/session and should be an unduplicated student headcount (e.g. please count each student only once, regardless of how many terms/sessions they attended). This data collection will be considered to be a limited survey instrument and not tied or associated with FTES counts. Supporting documentation does not need to be submitted with this report.

|           |     |
|-----------|-----|
| Headcount | 225 |
|-----------|-----|

**Special Admit (Full-Time and Part-Time) P.E. Credit FTES Report**

In the spaces provided below, please provide the requested districtwide Fiscal Year FTES information of special "admit" part-time and full-time students eligible to attend the Colleges of the District pursuant to Education Code Section 48800 or 48800.5. Please refer to Legal Advisory 05-01 and the Contracted District Audit Manual for the Fiscal Year, State Compliance Item No. 427.

| Total FTES of Special Part-Time and Full-Time Students<br>(Column 1) | Total FTES of Special Part-Time and Full-Time Students in P.E. Courses<br>(Column 2) | Total Reported* FTES of Special Part-Time and Full-Time Students in P.E. Courses<br>(Column 3) | Percent of Reported* FTES of Special Part-Time and Full-Time Students in P.E. Courses<br>(Column 3/Column 1) |
|----------------------------------------------------------------------|--------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|
| 137.18                                                               | 4.63                                                                                 | 2.42                                                                                           | 1.76 %                                                                                                       |

\* Reported FTES amounts should represent amounts that are subsets of FTES data certified and reported in the Annual CCFS-320 - Resident FTES, Part I, A through D. FTES shall be computed and rounded to two decimal places. Supporting documentation does not need to be submitted with this report, but should be retained by the District as records back to audit pursuant to Title 5 Section 59025.

**2015-2016 APPORTIONMENT ATTENDANCE REPORT**

Period: P2

District: Redwoods

**CAREER DEVELOPMENT AND COLLEGE PREPARATION Noncredit FTES**

| Control Number | Course ID | Course Title                                                    | Total FTES   | Number of Sections |
|----------------|-----------|-----------------------------------------------------------------|--------------|--------------------|
| CCC000561281   | EDUC-207  | Getting Started with Computers                                  | 0.00         | 0                  |
| CCC000556113   | EDUC-210  | Adult Basic Education                                           | 0.00         | 0                  |
| CCC000561279   | EDUC-220  | Career and College Foundations                                  | 11.09        | 16                 |
| CCC000368631   | EDUC-225  | High School Equivalency/GED Preparation                         | 2.07         | 3                  |
| CCC000554309   | ESL-200   | Fundamental English as a Second Language (ESL) - Low Beginning  | 0.00         | 0                  |
| CCC000554308   | ESL-201   | Fundamental English as a Second Language (ESL) - High Beginning | 0.00         | 0                  |
| CCC000556111   | ESL-205   | Fundamental Career and Educational Vocabulary for ESL Students  | 0.00         | 0                  |
| CCC000555631   | ESL-207   | Fundamental Computer Vocabulary for ESL Students                | 0.00         | 0                  |
| CCC000554307   | ESL-210   | Intermediate English as a Second Language (ESL) - Low           | 2.25         | 1                  |
| CCC000554306   | ESL-211   | Intermediate English as a Second Language (ESL) - High          | 3.23         | 1                  |
| CCC000556110   | ESL-215   | Intermediate Career and Educational Vocabulary for ESL Students | 1.07         | 1                  |
| CCC000556114   | ESL-217   | Intermediate Computer Vocabulary for ESL Students               | 0.00         | 0                  |
| CCC000555633   | MATH-272  | Arithmetic for College Preparation                              | 0.00         | 0                  |
| CCC000556112   | MATH-276  | Pre-Algebra for College Preparation                             | 0.00         | 0                  |
| <b>Total</b>   |           |                                                                 | <b>19.71</b> | <b>22</b>          |