

Memorandum of Understanding  
Redwoods Community College District (District)  
College of the Redwoods Faculty Organization (C.R.F.O.)

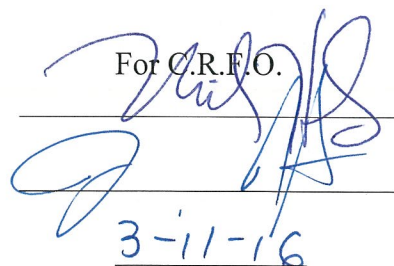
The purpose of this MOU is to allow for the review and testing of an updated automated delivery system (Evaluation Kit) for student evaluations (2013-16 CBA F-3) of faculty. In order to conduct a statistically credible study and obtain data with minimal bias it is necessary to create a structured design. The parties recognize that relying on faculty volunteers for this pilot project may result in a sample that is systematically biased or too small to be representative. Furthermore, the cost of the pilot is substantial and the potential impacts of a permanent change to the delivery methodology for the student evaluations significant. The District and C.R.F.O. agree that the results of this Spring 2016 study will in no way be used as part of a faculty member's regular evaluation or be used for any purpose other than assessing the viability of the delivery system, except where disclosure is required by law. The District and C.R.F.O. further agree that:

1. No aspect of this Spring 2016 study will be used as part of any faculty member's evaluation or be used in any way negatively affecting a faculty member, except where disclosure may be required by law.
2. The current F-3 form (student evaluation of teaching faculty) will be converted to an electronic Evaluation Kit survey to be administered via the District Canvas learning management system.
3. The pilot evaluation will be implemented during the spring 2016 semester in all online course sections excluding those being taught by faculty being regularly evaluated during this period. Online faculty participating in this study may opt to include their face-to-face sections in this study as well.
4. The details for the design of the study will be mutually agreed upon by the District and C.R.F.O., including criteria for determining the success of this study.

For the District  


3/16/16

Date

For C.R.F.O.  


3-11-16

Date