



Release Of Information

Full Legal Name _____

CR ID# _____

This form will provide the selected department(s) authorization to release your information to the individual(s) listed below. The Family Education Rights and Privacy Act (FERPA) (20 U.S.C 1232g; 34 CFR Part 99) prohibits College of the Redwoods from disclosing a student's information to third parties (i.e. parent, spouse, etc.) without the student's written consent

Admissions & Records; Authorizes consent from the student to the Admissions and Records Office and to the Counseling and Advising Office to release information pertaining to the student's academic record to authorized individuals. This information may include dates of attendance and registration, courses added, dropped and/or withdrawn from, Grade Point Average (GPA), academic standing, billing such as payments received and debts owed, enrollment status, documents/forms received and their status or determination, declared program, progress toward program completion, application dates, registration eligibility and other academic institutions attended.

Financial Aid; Authorizes consent from the student to the Financial Aid Office to release information pertaining to the student's academic record to authorized individuals. This information may include potential financial aid awards, disbursement amounts and dates, refund preference, billing such as payments received and debts owed, enrollment status, outstanding required documents/forms, documents/forms received, and other eligibility requirements such as Satisfactory Academic Progress (SAP) standards.

Housing; Authorizes consent from the student to the Housing Office to release information pertaining to the student's on campus housing and charges pertaining to the housing related services to authorized individuals. This includes billing, payments, housing application status, and housing packet information.

Business Office; Authorizes consent from the student to the Business Office to release information pertaining to the student's account receivable record to the individuals listed before. This includes student accounts balances, payments received, direct deposit information, and prior debts.

INDIVIDUALS AUTHORIZED TO RECEIVE INFORMATION ABOUT YOUR ACADEMIC RECORD

First Name	Last Name	Relationship	Notes:

Sign: _____

Date: _____