



Appeal for Extension of Maximum Timeframe

FINANCIAL AID OFFICE

Name: _____ CR ID # _____
Last *First* *M.I.*

This appeal form is for students who have been informed that they have exceeded the maximum timeframe (unit cap) to receive financial aid at a community college. If you wish to be considered for an extension, you must justify your need for additional time by submitting this form. We recommend that you meet with an advisor if you need assistance in determining which courses are necessary to complete your educational goal. If your goal is transfer, and you have met all transfer eligibility requirements, it is unlikely an appeal will be approved.

If you were previously on a probationary status and did not meet the terms of your probation (2.0 GPA with 67% of attempted units completed each semester), you must explain why you were not able to meet the terms and submit relevant documentation, *in addition* to the information requested below.

Explain the reason why you need additional time to complete your goal. Please be specific. Attach another page if you need more space to answer the questions. Failure to adequately address the reason why additional time is required will likely result in your appeal being denied.

ANSWER **ALL** THE FOLLOWING QUESTIONS:

What is your *current* Major/Educational Goal? _____

Have you changed your Major/Educational Goal? Yes No

If yes, how many times have you changed your major or goal _____?

If yes, what was/were your *prior* major(s)/goal and why are you changing it? **List all prior majors.**

When do you anticipate completing your goal at CR?

SIGNATURE REQUIRED: _____
Student Signature *Date*

After your appeal has been reviewed, you will be notified by mail of the results. This can take from 2-4 weeks.

Return completed form to the CR Financial Aid Office at the campus you attend:

EUREKA: 7351 Tompkins Hill Road, Eureka, CA 95501, (707) 476-4182

DEL NORTE/KLAMATH-TRINITY: 883 W. Washington Blvd., Crescent City, CA 95331 (707) 465-2326

MENDOCINO: 1211 Del Mar Drive, Fort Bragg, CA 95437, (707) 962-2606